

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening, January 7, 1991, with Mayor Rodney Butler and the following Councilmembers present: William Bennett, Martha Brady, Danny Huske, Susan Lindstrom, Kenneth Rakestraw (5) Absent: None.

The minutes from the last regular session held on December 17, 1990, were approved.

The monthly financial report was given by Councilman Rakestraw.

Councilman Rakestraw advised that the budget for 1991 will have to be amended due to the purchase of a new police car and the recent resolution approved to donate \$35000.00 to the Silver Lake Senior Citizens for the purpose of constructing a community building. City Accountant Gerry Carlson suggested that this amendment be made in April.

Motion was made by Councilman Rakestraw that the two (2) Certificates of Deposit maturing in January at Silver Lake Bank be renewed under the same terms as before. Motion was seconded by Councilman Huske and approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Martha Brady, Danny Huske, Susan Lindstrom, Kenneth Rakestraw (5) NAY: None. Ordinance was declared passed and given no. 1480.

A hearing was scheduled relating to several delinquent water/sewer accounts. Those customers receiving notice of the hearing failed to appear before the council so normal shut off procedures will begin.

City Attorney Hanson reported that he is in the process of getting a signed temporary easement so two (2) additional test wells can be drilled on property west of town. He will review the easement to verify that it will allow us to drill the wells in the exact locations that were suggested by Robert Vincent with Ground Water Associates.

Hanson also advised that the Department of Health and Environment has reviewed and approved our cross connection control policy. He will have for council consideration at the next meeting a Cross Connection Control Ordinance.

Council was informed that the applicant that was offered the position of temporary part time clerk decided not to accept this position. Council decided to advertise the position again in the next issue of the St. Marys Star and for a week in the Topeka Capital Journal. The deadline for submitting applications will be 12:00 Noon on January 21, 1991.

The monthly police report was given by Councilman Bennett.

Council decided to advertise for sealed bids for the 1986 Ford Crown Victoria police car. The ad which will run in the next issue of the St. Marys Star and for a week in the Topeka Capital Journal should state that the vehicle has approximately 74000 miles and that the city reserves the right to reject any and all bids. The deadline for submitting the sealed bids will be 12:00 Noon on January 21, 1991. The council will take the amount of hail damage into consideration when reviewing the bids.

Motion was made by Councilman Bennett that the proposal submitted by David Bahm for ice control by the spreading of salt and sand mixture on the streets be accepted.

Regular session January 7, 1991 cont'd.

The cost will be \$50.00 per ton with a minimum of five (5) tons and Mr. Bahm will be asked that this only be done at the request of Utility Supervisor Russell Kalcik and Street Commissioner Martha Brady. Motion was seconded by Councilman Huske and approved with Councilmember Brady abstaining from the vote.

Council reviewed a letter from the Kansas Rural Water Association advising that they have formed an Insurance Committee to begin exploring the formation of a Municipal Group Funded Pool in order to provide a competitive option for our insurance needs. After reviewing their group rates council decided not to participate because the proposed rates were higher then what we are presently paying for Blue Cross & Blue Shield.

Attorney Hanson advised that he has been in contact with Frank Dougan regarding the resolution the council adopted allowing the city to exercise its option to purchase 17.9 acres of his property for the purpose of constructing a third treatment cell just west of the existing two cell discharging sewage treatment facility. Mr. Dougan was in agreement that the cost per acre according to the contract will be \$2500.00. He will also be meeting with Pat Cox of BG Consultants regarding the underground easement that will also be needed to handle the outflow downstream.

Utility Supervisor Kalcik advised that he will be attending a training course entitled "Water Meter Technology" being held in Lawrence on January 23, 1991.

Kalcik was instructed to request bids for the electrical rewiring needed at city hall.

Council reviewed the current census housing unit count. They had previously counted only 392 housing units and the city challenged that figure as there are approximately 512 units in the city. The census bureau investigated the discrepancies and have now stated that the total number of housing units is 520. This figure should be considered partial and preliminary until the final census council have been issued.

Officer Shull will contact animal control regarding a stray dog in the area of Beaubain Street.

Approval of the Cereal Malt Beverage Application that was contingent upon the license fee being paid by cashiers check or cash was given following these fees being paid and the license has been issued.

Kalcik will get prices for reflectors that Councilmember Brady has suggested be used to warn motorist of culverts at intersections in town.

Councilmember Brady inquired as to whether or not we would have enough right of way on Shawnee Street should we ever decide to widen it. Kalcik said we have a 50 feet right of way and this should be plenty for a widening project.

Council read the minutes from the first meeting of the Advisory Committee for the Senior Citizens Community Building. At that meeting Walt Honeyman reported that he has visited with the city insurance agent regarding using volunteer labor on this project. It was suggested that the city pay the volunteers an amount such as \$10.00 so that at the year end audit they will be covered by the city's worker's compensation. Council decided to have the city insurance agent attend the next meeting so this insurance matter can be discussed further. Council will also ask him if it would be possible for the volunteers to purchase their own policy if there is no other way to provide them coverage. The bidding process on a project such as this was also discussed. City Attorney Hanson advised that since Silver Lake is a third class city it is not necessary to take bids on this project.

Regular session January 7, 1991 cont'd.

A letter will be sent to an area business owner requesting that he attend a hearing relating to his delinquent water/sewer account.

A suggestion has been made that a stop sign be erected at the intersection of Madore and Theresa. No action was taken.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 8:20 P.M.

Darlene M. Stadler
Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening, January 21, 1991, with Mayor Rodney Butler and the following Councilmembers present: William Bennett, Martha Brady, Danny Huske, Susan Lindstrom, Kenneth Rakestraw (5) Absent: None.

The minutes from the last regular session held on January 7, 1991, were approved.

Councilmember Lindstrom arrived.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Martha Brady, Danny Huske, Susan Lindstrom, Kenneth Rakestraw (5) NAY: None. Ordinance was declared passed and given no. 1481.

A hearing was scheduled relating to several delinquent water/sewer accounts. Those customers receiving notice of the hearing failed to appear before the council so normal shut off procedures will begin.

Mayor Butler opened bids received for the 1986 police car. After reviewing the bids motion was made by Councilman Huske, seconded by Councilman Rakestraw and approved that the highest bid of \$1185.00 submitted by Fred Robinson be accepted.

Mr. Ron Bolz with Neihart and Associates was present to discuss insurance coverage for volunteers working on the Senior Citizens Community Building. He explained that they could be covered under general liability but this type of liability is not designed for those hurt on the job. He furthered that should the city decide to cover them under workers compensation, the company will cancel this section of the policy. In addition, we would no longer be entitled to a refund or dividend and if there was a loss the city could experience modification. Council agreed that they do not want to even consider covering the volunteers under workers compensation. Mr. Bolz then suggested that the senior citizens obtain their own workers compensation policy. This could be done for approximately \$750.00 and all volunteers would be covered. They would be asked to provide a certificate of insurance to the city before any work began. Council agreed that this would be the best way to handle this situation and they will pass this along to the senior citizens.

Mr. Bolz briefly reviewed the current insurance coverage that will need to be renewed by April 1, 1991. He noted that coverage on several structures will be updated. He also asked that the city review the inland marine schedule to verify any additions or deletions.

Councilmembers were advised that Ruth Trimble has resigned from the Silver Lake Planning Commission and the Silver Lake Housing Authority Board. Mayor Butler said he will need recommendations from the council of residents who would be willing to fill these vacancies. This matter will be discussed at the next meeting.

Motion was made by Councilmember Brady to adopt the cross connection control policy/regulation approved by the Kansas Department of Health and Environment. Motion was seconded by Councilman Rakestraw and approved. Council then reviewed the Cross Connection Control Ordinance prepared by City Attorney Hanson. This ordinance will authorize the adoption of this regulation for the purpose of regulating cross connections in the municipal water system. Motion was made by Councilmember Lindstrom that this ordinance be adopted. Motion was seconded by Councilman Huske and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Martha Brady, Danny Huske, Susan Lindstrom, Kenneth Rakestraw (5) NAY: None. Ordinance was declared passed and given no. 1482. Council then discussed the enforcement of

Regular session January 21, 1991 cont'd.

this regulation. The state encourages water providers to educate the users on the potential problems of cross connection by providing informational pamphlets to the them. Council will discuss the steps to enforce this regulation at a future meeting. Utility Supervisor Kalcik mentioned that the user will be responsible for all costs involved in order to comply with this regulation.

Kalcik presented prices for roadmarkers that are used to warn motorist of culverts at intersections. The prices were \$14.20 for the 62 inch and \$17.80 for the 78 inch. Also needed would be a special post driver at a cost of \$62.00. Motion was then made by Councilmember Brady that Kalcik purchase six (6) of each size and the post driver and erect them at intersections where he feels they are needed. Motion was seconded by Councilmember Lindstrom and approved.

Motion was made by Councilmember Brady that the bid of \$425.00 received from Mason Electric to rewire the city hall office be accepted. Motion was seconded by Councilman Huske and approved. Kalcik mentioned another electrician was contacted but he did not have the required workers compensation insurance.

Motion was made, seconded and approved that council adjourn into executive session at 8:50 P.M. to discuss matters relating to personnel. The meeting was scheduled to resume at 9:20 P.M.

The regular session resumed at 9:20 P.M.

Council will interview applicants for the temporary part time clerk position on January 28, 1991.

A request has been received to erect a street light in the vicinity of 211 E. Lake. Kalcik will be asked to follow up on this request before the next meeting.

An inquiry has been made as to why when the police officers purchase gasoline at Hamilton Oil they use full service and pay this additional price. Councilman Bennett will advise the officers that council has agreed that they should begin using self service.

Council decided that a yellow ribbon should be put around the flag pole to show our support for the troops involved with Desert Storm.

Councilmember Lindstrom inquired as to whether or not the city still has a veterinarian come to town on a Saturday to provide dog vaccinations. She was informed that due to a lack of participation the city no longer provides this service or sells dog tags.

Councilman Bennett advised that the police department is now using the new patrol car.

Councilmember Brady distributed the minutes of the January 10, 1991, Advisory Committee for the Senior Citizens Community Building. She will explain to the committee at the next meeting the insurance matters discussed earlier in the meeting. She also pointed out that the farmer of the city property on East Lake St. needs to be contacted as soon as a more accurate location for the proposed community building is determined.

Mayor Butler relayed a residents comment regarding the present snow removal and sanding procedures.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 9:40 P.M.

Darlene M. Stadler

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening, February 4, 1991, with Mayor Rodney Butler and the following Councilmembers present: William Bennett, Martha Brady, Danny Huske, Susan Lindstrom, Kenneth Rakestraw (5) Absent: None.

The minutes from the last regular session held on January 21, 1991, were approved.

The monthly financial report was given by Councilman Rakestraw.

Motion was made by Councilman Rakestraw that the \$52000.00 Certificate of Deposit maturing February 7, 1991, at Peoples State Bank be renewed. Motion was seconded by Councilman Huske and approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Martha Brady, Danny Huske, Susan Lindstrom, Kenneth Rakestraw (5) NAY: None. Ordinance was declared passed and given no. 1483.

Mr. Sam Kelsey representing the Silver Lake Senior Citizens presented the temporary preliminary plans for the proposed Senior Citizens Community Building. The building will be 50 feet by 70 feet and they have also included tentative plans for a 28 foot by 34 foot garage. This garage will only be built if the funds are available. The building will be built 75 feet north of Lake Street and 50 feet east of the west property line and the plans do allow room for expansion. Mr. Kelsey stated that they do not have figures on the total cost available at this time. After reviewing the plans, motion was made by Councilman Bennett that they be approved. Motion was seconded by Councilmember Brady and unanimously approved. Also discussed was the sewer line project. Since this will be a city owned building, the city is responsible for taking both the sewer and the water line to the project. City Engineer Bob Palmer reported that he has began preparing the plans for this sewer project and he estimates it will cost approximately \$16000.00 to \$20000.00 to complete the sewer system. This cost could be lowered if the city eliminates one (1) manhole but he suggested that this not be done. Palmer also stated that if the city should decide to extend this sewer line to the city warehouse which has no sewer system, this would cost an additional \$6000.00 to \$8000.00. Council will discuss the sewer system later in the meeting. Palmer also has determined that the dirt needed to build up the site can be taken from the area just east of the city warehouse. This will not only provide them with needed dirt but it will also help the drainage problem in that area by cleaning out this swale. He stated that they will need approximately 650 cubic yards for this project and an engineer study will be needed before the dirt can be removed from the present site. Motion was then made by Councilman Rakestraw that City Engineer Palmer prepare this study for approximately \$500.00 to \$600.00. Motion was seconded by Councilman Huske and approved.

Motion was made by Councilman Rakestraw to approve the written request received from the Shawnee County Election Commission to use city hall for the primary and general elections. Motion was seconded by Councilmember Lindstrom and approved.

Motion was made by Councilman Huske that a resolution be adopted that will allow a street light to be installed 153 feet west of the intersection of Lake and Rice on the north side. Motion was seconded by Councilman Rakestraw and approved.

Councilman Bennett asked Utility Supervisor Kalcik to contact KPL regarding a street light on Center that is not working properly.

Council tabled until the next meeting discussion regarding the vacancy on the Silver Lake Planning Commission.

Regular session February 4, 1991 cont'd.

Council tabled until the next meeting discussion regarding filling the vacancy on the Housing Authority Board. City Clerk Stadler will contact Bonnie Priem, Executive Director of the Housing Authority Board and ask if she can recommend a resident that might be willing to serve on this board.

Motion was made by Councilman Rakestraw that Peggy Gilmore be hired as a temporary part time clerk effective February 11, 1991. Motion was seconded by Councilman Bennett and approved.

Motion was made by Councilman Rakestraw that the salary of Part Time Clerk Peggy Gilmore be \$5.50 per hour effective February 11, 1991, and that her hours worked per year not exceed 999. Motion was seconded by Councilman Huske and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Martha Brady, Danny Huske, Susan Lindstrom, Kenneth Rakestraw (5) NAY: None. Ordinance was declared passed and given no. 1484.

The monthly police report was given by Councilman Bennett. Council also discussed the recent damage done to several yards by an unknown motorist. Mayor Butler then mentioned the continuous cooperation our police department has with other law enforcement agencies in the area.

Council continued discussion regarding the sewer project for the community building. Palmer advised it would be more economical for him to prepare the plans for this project. Motion was then made by Councilman Rakestraw that Palmer prepare the plans for the 420 feet of sewer main needed for the community building. Motion was seconded by Councilmember Brady and approved.

Lengthy discussion was then held concerning whether or not sewer service should be extended to the city warehouse. Motion was then made by Councilmember Brady that the sewer service be extended from the community building to the city warehouse for an approximate cost of \$6000.00 to \$8000.00. Motion was seconded by Councilmember Lindstrom and approved with Councilman Rakestraw voting nay.

Kalcik reported that the rewiring of the city hall office has been completed.

Discussion was held concerning replacing the conference room chairs. City Clerk Stadler will have bids for the council to review at the next meeting.

City Attorney Hanson advised that there is still some questions regarding the bidding process for the community building. He is unclear as to how you request bids on a project that will be using a majority of volunteer labor and at what point will the city become part of this process. He has suggested that the building committee ask Eldon Roberson of Roberson Lumber Company if he is familiar with projects such as this and if so, can he explain what steps should be taken. Hanson also pointed out that City Engineer Palmer should review all the plans relating to the building project.

Council discussed the administration of the money for this community building project. The city will administer the account and council all agreed that the account will be set up at Peoples State Bank. They asked City Clerk Stadler to contact the bank and inquire about setting up a money market account with check drawing privileges or a similar account. Council also agreed that the warrant approval process should be just like the present city accounts.

City Attorney Hanson advised council that BG Consultants, Inc. will be meeting with Tri-County Drainage District on Wednesday. The meeting will be to discuss the underground effluent discharge easement needed before the third treatment cell can be constructed west of our existing two cell discharging sewage treatment facility. He also mentioned that Frank Dougan has left town for several weeks so we will not be able to close on the purchase of the land until he returns.

Regular session February 4, 1991, Cont.

Councilmember Brady inquired as to what the senior citizens will need to provide to the city before they begin working on the community building. She was advised that all they need to provide for the city files is a certificate of insurance that shows that they have workers compensation insurance.

Kalcik reported that the roadmarkers approved at the last meeting have been ordered but won't be in until sometime this week.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 8:40 P.M.

Darlene M. Stadler

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Wednesday evening, February 20, 1991, with Mayor Rodney Butler and the following Councilmembers present: William Bennett, Martha Brady, Danny Huske, Susan Lindstrom, Kenneth Rakestraw (5) Absent: None.

The minutes from the last regular session held on February 4, 1991, were approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Martha Brady, Danny Huske, Susan Lindstrom, Kenneth Rakestraw (5) NAY: None. Ordinance was declared passed and given no. 1485.

Application for license to sell alcoholic liquor was received from Debra Baker and passed to the council for review. Motion was then made by Councilman Bennett and seconded by Councilmember Brady that the application be approved.

Discussion was held concerning the Silver Lake Senior Citizens Community Building. City Engineer Bob Palmer advised that they have just completed the necessary survey work for the engineer study needed before the dirt can be moved from the swale to the building site. He will not have the final cost until the study is complete but he did estimate it will be approximately \$6000.00. Sam Kelsey representing the Building Committee reported they have talked to five (5) contractors who are interested in bidding on this project and at this point they have received ballpark figures only. He also mentioned they are still estimating that this building suitable for operation will be able to be built for approximately \$90000.00. Palmer suggested that they hire a project foreman and Kelsey advised that they have an acting general contractor but they would keep that suggestion in mind. They are still planning on using as much volunteer labor as possible and bids will be taken on the materials. It was also agreed that the city will review all bids.

Council reviewed a letter from Peoples State Bank regarding account services during the construction phase of the community building. They have suggested that a money market account and a commercial checking account be opened. These two (2) accounts will be tied together and funds will be automatically swept from the money market account to the checking account in increments of \$1000.00, as checks are presented for payment. They have also agreed to waive all service charges during the construction period. Motion was then made by Councilman Rakestraw that a resolution be adopted opening these two (2) accounts and that the \$35000.00 the city has voted to give towards this project be deposited in this account as soon as it is opened. Motion was seconded by Councilmember Brady and was unanimously approved.

Utility Supervisor Kalcik reported that Strader Drilling has drilled and pumped two (2) test holes west of town. The water samples have been submitted to the Kansas Department of Health and Environment and M.D. Chemical and Testing Co. and as of this date we have only received the test results from M.D. Chemical and Testing Co. Further discussion will be held after the test results have been received from the state and Mr. Robert Vincent of Ground Water Associates is present to compare the results and suggest to the council what steps should be taken next.

Motion was made by Councilman Bennett that Eldon Roberson be appointed to fill the vacancy on the Silver Lake Planning Commission. Motion was seconded by Councilman Huske and approved.

Eldon Roberson asked council why the city did not consolidate with the Rural Water District when they were given that option in 1988. Council advised that City Accountant Gerry Carlson researched this matter and it was decided that this

wouldn't be a feasible step for the city to take. Council advised Mr. Roberson that if he wanted to review the statistics they will have them available at the next meeting.

A representative of Goldie Zane was present to ask if the city could release the Application for Permit to Appropriate Water for Beneficial Use they have filed with the State of Kansas. This permit is for her ground and until it is released by the city she can not get a permit to install an irrigation well. The council advised that they would like to wait for a recommendation from Robert Vincent of Ground Water Associates before they release this permit.

Council discussed the vacancy on the Housing Authority Board. City Clerk Stadler advised that she contacted Bonnie Priem, Executive Director of the Housing Authority Board and she was unable to recommend a resident that might be willing to serve on this board. Councilmember Brady advised she will contact several residents to see if one of them might be willing to serve.

Council reviewed bids for new conference room chairs. After discussion council agreed they would like the clerk to get additional prices for them to review before a decision is made.

A complaint has been received from a resident regarding a neighbor that has a pile of garbage that hasn't been moved for a year. Not only does it have an odor, it is a health hazard as it draw flies, rodents and other vermin to it. Council agreed that Kalcik should contact the tenant of this property and the property owner and advise them of this complaint and request that the garbage be removed immediately or further action will be taken.

Discussion was held concerning the site work that is needed for the community building. Council agreed that this should be done by City Engineer Palmer and he has estimated that it will cost approximately \$3000.00. It was determined that this \$3000.00 will come out of the \$35000.00 the city has agreed to give towards this project. In regards to the specifications, City Attorney Hanson said Palmer should review all of them to determine if they are satisfactory. Council also asked Hanson and Palmer to attend if possible the Advisory Committee for the Senior Citizen Community Building meeting being held on February 28, 1991. In regards to the material bidding, Eldon Roberson explained that he has prepared an entire list of materials needed and this list will be given to any other persons interested in bidding.

Kalcik reported that he has erected the recently purchased roadmarkers at several intersections in town. He also asked that the council advise him if there are any other intersections where they feel roadmarkers are needed.

Kalcik informed council that P.S. Flowers provided the yellow ribbons and flags that were placed on the street light poles along Highway 24.

Motion was made by Councilman Bennett that Kalcik attend the Kansas Rural Water Association Annual Conference being held in Salina on March 27th and March 28th. Motion was seconded by Councilmember Brady and approved.

Kalcik told Councilman Bennett that the street light on Center that he reported was not working properly is just full of bugs and KPL has advised they will take care of this problem.

It was also reported that the resolution that was adopted to allow a street light to be installed 153 west of the intersection of Lake and Rice has been forwarded to KPL and it should be installed soon.

Regular session February 20, 1991 cont'd.

Councilman Bennett will inform Officer Shull that a resident has been parking a semi-truck on a street in town and it is blocking street signs and causing a traffic hazard. It is also being parked too close to a fire hydrant.

Councilman Rakestraw asked Kalcik questions relating to the location of the sewer main that will be extended to the shop. Kalcik reported that there is a stake marking the last manhole. They discussed crossing the driveway and what portion of the work will be done by city employees.

Councilmember Lindstrom advised that she has been contacted by a resident that is not happy about Shawnee Street having "no parking" allowed on either side. Council agreed that because of the narrowness of this street this was the only way to prevent future traffic hazards.

Councilmember Brady was informed by Donna Whiteman that the Shawnee County Commissioners were meeting on February 19th to discuss the status of the Silver Lake "lake" problems. She has not yet heard the results of that meeting.

City Clerk Stadler advised that she will be paying the annual insurance package premium at the next meeting. The present package expires on April 1, 1991.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 8:40 P.M.

Darlene M. Stadler

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening, March 4, 1991, with Mayor Rodney Butler and the following Councilmembers present: William Bennett, Martha Brady, Danny Huske, Susan Lindstrom, Kenneth Rakestraw (5) Absent: None.

The minutes from the last regular session held on February 20, 1991, were approved following a correction being made to the incorrect spelling of Goldie Zane.

The monthly financial report was given by Councilman Rakestraw. He reported that two (2) accounts have been opened at Peoples State Bank for the community building project. The present balance of both accounts is \$58323.11.

Motion was made by Councilman Rakestraw that the three (3) Certificates of Deposit maturing at Silver Lake Bank in March be renewed for the same time terms as before. Motion was seconded by Councilman Huske and approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Martha Brady, Danny Huske, Susan Lindstrom, Kenneth Rakestraw (5) NAY: None. Ordinance was declared passed and given no. 1486.

Several Silver Lake Senior Citizens were present and presented the final plans for the proposed community building. Raymond Bailey described in detail the layout of the building and the overall building site plan. They have determined that the total building cost will be \$99537.16. The city has agreed to give them street millings to use as the base of the parking lot and as soon as the funds are available they will black top over the millings. It was also stated in the plans that the city will provide all utilities to the building and the building permit if one is required. Handicapped accessibility to the building was also discussed. Utility Supervisor Kalcik will review the state and federal requirements to make sure that all requirements are being met. In regards to the three (3) base sink and the refrigerator now being used by the meal site at city hall, motion was made by Councilman Bennett that both be moved to the community building kitchen as soon as the kitchen is completed. Motion was seconded by Councilman Huske and approved.

Motion was made by Councilman Bennett to approve the Facility Use Agreement presented by the American Red Cross. This agreement allows them to use city hall for the Good Neighbors Aging Program Meal Site. Motion was seconded by Councilmember Brady and approved.

Motion was made by Councilmember Brady that Connie Haverkamp be appointed to fill the vacancy on the Silver Lake Housing Authority Board. Motion was seconded by Councilman Bennett and approved.

Council continued discussion on the final plans for the community building. City Attorney Hanson suggested that the council defer approving the plans at this time as he would like to review the plans further. Council agreed to hold a special session on March 8, 1991, at 7:00 P.M. to continue discussion on this matter.

Motion was made by Councilman Bennett that the conference room chairs be repaired one at a time as needed. Motion was seconded by Councilman Huske and approved.

The monthly police report was given by Councilman Bennett.

City Attorney Hanson advised that he is researching a matter brought to his attention regarding a recent maintenance project completed by the city that resulted in cleaning

Regular session March 4, 1991 cont'd.

out a ditch to its original depth. He will report on the matter as soon as his research is completed.

City Engineer Palmer reported that as soon as the city receives the results from the two (2) test holes drilled west of town, Mr. Robert Vincent of Ground Water Associates will be present to discuss the results with council.

Kalcik advised that he recently sold the scrap iron for \$150.75.

Kalcik also mentioned that the requested street light has been installed 153 west of the intersection of Lake and Rice.

Kalcik will have mosquito spray prices for council to review at the next meeting.

Council was informed that the 1984 Ford will be taken to Hamilton Oil to get the front end aligned. It is possible that the tires may have to be replaced and Hamilton Oil does offer a government discount on tires.

Council reviewed a letter the Department of Health and Environment sent in 1989 to the Superintendent of U.S.D. #372 regarding the water treatment devices they are using. Councilmember Lindstrom stated that these machines are no longer being used at the high school.

Councilman Huske inquired as to how the city would go about naming the street that Bernice Hamilton deeded to the city this year. Before council begins this process Kalcik will review the original plat to determine if that street was named when the subdivision was platted.

Councilmember Lindstrom asked Kalcik to get an estimate to grade the ten (10) lots the city owns in Silver Lake Subdivision No. 1 to allow for proper drainage. Once these lots have been graded Kalcik will erect the play equipment the city is now storing.

Mayor Butler advised that he made a resident aware that he has been parking his semi-truck in a location that is causing several traffic hazards. The resident stated he will park in that location only when it is absolutely necessary.

Kalcik reported he contacted a resident regarding a complaint the city received concerning a pile of garbage he hasn't moved for a year. Kalcik told him that this is a health hazard as the pile is drawing flies, rodents and other vermin to it. The resident advised he would take care of the problem. Council asked that Kalcik follow up on this matter to determine if the city needs to take further action.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 9:10 P.M.

Darlene M. Stadler

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in special session at city hall on Friday evening, March 8, 1991, with Mayor Rodney Butler and the following Councilmembers present: William Bennett, Martha Brady, Danny Huske, Susan Lindstrom, Kenneth Rakestraw (5) Absent: None.

The purpose of the meeting was to discuss the final plans for the proposed community building.

City Attorney Hanson distributed materials relating to the designing of buildings to the council and those present to review. After discussion, council agreed to take no action at this time subject to further review of the plans. It was also determined that the site where the building will be built is zoned "R" Single Family Dwelling District and community buildings are allowed in this district.

Utility Supervisor Kalcik reported that the pump and the well piping of well no. 5 has broke in three (3) places and must be replaced. He will have more to report at the next meeting.

Motion was made, seconded and approved that council adjourn into executive session at 7:35 P.M. to discuss matters relating to land acquisition. The meeting was scheduled to resume at 7:40 P.M.

The regular session resumed at 7:40 P.M.

Motion was made by Councilman Huske to place a "Welcome Home Troops" sign across the front of city hall by Thursday in honor of the area troops that will be returning from the Persian Gulf. Motion was seconded by Councilmember Lindstrom and approved.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 7:40 P.M.

Darlene M. Stadler

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening, March 18, 1991, with Mayor Rodney Butler and the following Councilmembers present: William Bennett, Martha Brady, Susan Lindstrom, Kenneth Rakestraw (4) Absent: Danny Huske (1).

The minutes from the last regular session held on March 4, 1991 and the special session held on March 8, 1991 were approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Martha Brady, Susan Lindstrom, Kenneth Rakestraw (4) NAY: None. Ordinance was declared passed and given no. 1487.

Motion was made by Councilmember Lindstrom that the following donations be made for 1991 ball diamond upkeep: Lions Club - \$400.00, American Legion - \$400.00. Motion was seconded by Councilman Rakestraw and approved. Council also considered giving a donation to the Tri County League but decided to have the league representative return in late April. At that time they should have more information regarding the restoration of the diamonds, the number of scheduled games and the number of diamonds that will actually be used. At that time, Council will discuss ball diamond donations for this league.

After discussion Council agreed they have no problem with the fire department using the extra room in the fire station after the meal site has moved to the community building and will no longer be using the room as a kitchen.

City Engineer Palmer reported that he has begun shooting the grade for the Community building. Councilmember Brady also advised that the building committee has inquired as to how purchases will be made for the Community building project. City Attorney Hanson distributed a proposed plan for payment to contractors and suppliers. Councilmember Brady will present this plan to the building committee for their review. Brady will also advise the committee that the council would like to see a line item budget listing specific items in detail for this project.

Discussion was held concerning naming the street that Mrs. Bernice Hamilton deeded to the city. Utility Supervisor Kalcik did review the original plat and there was no name given to this street at the time of this platting. Councilmember Brady advised she would ask Mrs. Hamilton if she has any suggestions for a suitable name for this street.

Kalcik estimated it would cost approximately \$1000.00 to grade the ten (10) lots the City owns in Silver Lake Subdivision No. 1 to allow for proper drainage. If these lots were graded Kalcik could erect the play equipment the City is now storing. After discussion, motion was made by Councilman Bennett that Kalcik hire a contractor to grade the lots for one (1) day and at his discretion possibly a second day with the price not to exceed \$1000.00. Motion was seconded by Councilmember Brady and approved.

Mr. Robert Vincent of Ground Water Associates was present to discuss the test results from the two (2) test holes drilled west of town. Mr. Vincent explained that the results were unacceptable for a municipal water supply. Mr. Vincent explained the options available but he wanted to study the results for all previous test holes drilled by the City so he can make his recommendation on the next steps to take in a formal written report.

A representative of Mrs. Goldie Zane asked Mr. Vincent and Council if the City could release the application for Permit to Appropriate Water for Beneficial Use they have filed with the State of Kansas. This permit is for her ground and until it is released by the City, she can not get a permit to install an irrigation well. After discussion, Mr. Vincent suggested to the Council that they abandon this application and the other two (2) applications they have filed. Council agreed with this suggestion and asked City Engineer Palmer to file the forms necessary to abandon these applications.

Council reviewed a tape of the inside of well no. 5. Strader Drilling was able to determine with this tape, that when the pump and the well piping broke in three (3) places there was no damage done to the inside of the well. Kalcik advised that the new pump and motor should be installed within the next couple of days.

Council was advised that P.S. Flowers provided the "Welcome Home Troops" sign that is hanging across City Hall. The sign is in honor of the area troops that will be or have returned from the Persian Gulf.

Kalcik inquired as to what he should do with the motor that will no longer work in well no. 5. Council agreed to just store the motor at the present time as it can possibly be used later.

Kalcik reported that he took two (2) conference room chairs in to be repaired.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 9:20 P.M.

Darlene M. Stadler *Peggy S. Gilmore*
Darlene M. Stadler Peggy S. Gilmore
City Clerk Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening, April 1, 1991, with Mayor Rodney Butler and the following Councilmembers present: William Bennett, Martha Brady, Danny Huske, Susan Lindstrom, Kenneth Rakestraw (5) Absent: None.

The minutes from the last regular session held on March 18, 1991, were approved.

The monthly financial report was given by Councilman Rakestraw.

Motion was made by Councilman Rakestraw that the Certificate of Deposit maturing at Silver Lake Bank in April be renewed. Motion was seconded by Councilman William Bennett and approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Martha Brady, Danny Huske, Susan Lindstrom, Kenneth Rakestraw (5) NAY: None. Ordinance was declared passed and given no. 1488.

Councilmember Martha Brady presented an appreciation plaque to Mayor Rodney Butler for his service to the City of Silver Lake.

A hearing was scheduled relating to several delinquent water/sewer accounts. Those customers receiving notice of the hearing failed to appear before the council so normal shut off procedures will begin.

Motion was made by Councilman Bennett to accept building plans submitted by the Building Committee as approved by Bartlett & West Engineers, Inc. and C. T. HSIA & Associates, Architects. Motion was seconded by Councilman Huske and approved.

Councilmember Brady reported that the Ground Breaking for the new Senior Citizen Community Building will be held on April 7, at 2:00 p.m. Council discussed traffic control and needing the assistance of Officer Good who will be on duty that day. Brady also reported that they will be parking a 5th wheel trailer near the building site to be used for the ground breaking ceremony. Sam Kelsey representing the Senior Citizens stated they will place flags in the approximate location of the proposed building before the ceremony.

City Attorney Hanson verified for Councilmember Brady that any donations made towards the building fund will be tax deductible if the donations are made payable to the Silver Lake Senior Citizen Incorporated.

Mr. Mark Bachamp of B G Consultants was present and advised that the preliminary plans for the addition of a third treatment cell to the city's existing waste water treatment facility have been approved by the Kansas Department of Health & Environment. This approval was subject to the city providing further information on the specifications. He has also provided Division of Water Resources with the additional information that they requested before they can give their final approval from the Corps of Engineers. Hanson reported he is continuing work with the property owner on completing the necessary paper work for the close on the sale of the property. Mr. Bachamp also advised that he will be providing the Tri County Drainage District with the information they need before allowing the city to place a sewer drain pipe through the district's levy. Mr. Bachamp also explained to council the necessary steps that the city will need to take in order to participate in the State of Kansas Revolving Loan Program. This program provides loans at an interest rate between 4 & 4 1/2 percent with the payback period being 20 years. The city will be asking for a loan in the amount of \$300,000, as this will be the approximate cost.

He further stated that it will be necessary for the city to hold a public meeting, a public hearing and also to approve several resolutions. He will be at the next meeting to present these resolutions and additional loan papers that will need to be reviewed and signed. In the meantime, Councilman Rakestraw will be meeting with City Accountant Gerry Carlson to gather the necessary city financial information to complete the application process. Mr. Bachamp estimated it will take 60 - 90 days to finalize this loan process. He also reminded council that land acquisition cannot be included as part of the loan but the city can go back and include all the preliminary report fees that have been paid.

Motion was made by Councilmember Lindstrom that the street that Mrs. Bernice Hamilton deeded to the city be named "Hamilton Park Way" and that Utility Supervisor Kalcik order the necessary signs. Motion was seconded by Councilman Rakestraw and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Martha Brady, Danny Huske, Susan Lindstrom, Kenneth Rakestraw (5) NAY: None. Ordinance was declared passed and given no. 1489.

After reviewing bids for mosquito spray motion was made by Councilman Bennett that the bid of \$5000 from Cornbelt Chemical Company be accepted. Motion was seconded by Councilmember Brady and approved.

Motion was made by Councilman Rakestraw that Officer Shull attend the (2) schools he presented material on and that city employees attending schools be allow to take a maximum of \$75 out of the Petty Cash Fund to cover miscellaneous expenses. Motion was seconded by Councilman Huske and approved.

Utility Supervisor Kalcik reported that well no. 5 has been repaired.

Councilmember Brady reported that the Shawnee County Council Commission will meet April 10, at 5:30 p.m. at the Shawnee County Court House in room B 11 regarding Silver Lake "lake" problems.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 8:05 P.M.

Peggy S. Gilmore

Peggy S. Gilmore,
City Clerk

REGULAR SESSION MONDAY EVENING APRIL 15, 1991

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening, April 15, 1991, with Mayor Martha Brady and the following Councilmembers present: William Bennett, Danny Huske, Susan Lindstrom, Kenneth Rakestraw (4) Absent: None.

The first item of business was to swear into office the newly elected Mayor Martha Brady and reelected Councilmembers Susan Lindstrom and William Bennett.

The minutes from the last regular session held on April 1, 1991 were approved following questions about the spelling of Hamilton Park Way and the petty cash fund.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Danny Huske, Susan Lindstrom, Kenneth Rakestraw (4) NAY: None. Ordinance was declared passed and given no. 1490.

Mr. Mark Bachamp of B G Consultants was present to present loan papers to be reviewed and signed. Motion was then made by Councilman Rakestraw to adopt a resolution authorizing filing of application with the Kansas Department of Health and Environment for a loan under the Kansas Water Pollution Control, Revolving Fund Act. This authorizes Martha L. Brady to sign all agreements and documents with the Kansas Department of Health and Environment. Motion was seconded by Councilman Huske and approved.

Mr. Bachamp also stated that he will have published a Public Meeting Notice to be held on May 6, 1991 at 8:00 P.M. at city hall in the City of Silver Lake to discuss the construction of a third treatment cell being added to the city's existing waste water treatment facility. The purpose of the public meeting is to discuss the city project funding and user charge.

After discussing the matter with City Attorney Hanson council agreed to pay Mr. Dougan \$2500 for the easement right that will be needed for the proposed third treatment cell.

City Attorney Hanson also mentioned he will ask Mr. Dougan to reimburse the city for 1/2 of the cost of completing the title search under Mr. Dougan's proposal.

Motion was made by Councilman Rakestraw that Councilman Bennett be nominated as President of the council. Motion was seconded by Councilman Huske and unanimously approved.

Mayor Brady appointed the councilmembers to the following positions: William Bennett - Police Commissioner, Danny Huske - Street Commissioner, Susan Lindstrom - Park Commissioner, Kenneth Rakestraw - Finance Commissioner.

Mayor Brady advised councilmembers she has talked to Silver Lake resident Rodney Roberson regarding filling the Vacancy on City Council. Mr. Roberson agreed to accept the position. After discussion motion was made by Councilmember Lindstrom that Rodney Roberson fill the Vacancy on City Council. Motion was seconded by Councilman Rakestraw and approved.

The city reviewed a letter from M D Chemical & Testing Co. stating that charges for their services will raise from \$50 to \$90. Motion was made by Councilman Rakestraw that the city continue using M D Chemical & Testing Co. for \$90 a quarter. Motion was seconded by Councilman Bennett and approved.

Regular session April 15, 1991 cont'd.

Discussion was held concerning the use of purchase order agreements.

An inquiry has been made as to whether the Senior Citizen Community Building will be insured as it is being built. City Clerk was instructed to contact Ronald Boltz of Neihart & Associates.

Discussion was held concerning the No Parking signs on North Rice road. Motion was made by Councilman Bennett to purchase (4) new No Parking signs to be placed on Rice road. Motion was seconded by Councilman Huske and approved.

Motion was made by Councilman Rakestraw to increase the petty cash fund to \$175 to be used by city employees attending school to cover miscellaneous expenses. Motion was seconded by Councilman Huske and approved.

Councilmembers reviewed a letter of resignation from Police Officer Kevin Shull effective May 1, or May 31, 1991 depending on the job offer he accepts. Motion was then made by Councilmember Lindstrom to regretfully accept the resignation. Motion was seconded by Councilman Huske.

City Clerk was instructed to advertise in the Wichita Eagle Beacon, Kansas City Star, Great Bend Tribune and the Topeka Capital Journal for the Police Officer job opening.

A letter designating signatures for transfer of funds and withdrawals at Silver Lake Bank was reviewed. The letter was approved and signed and will be given to Silver Lake Bank to be kept on file.

Utility Supervisor Kalcik reported that the last nitrate reading level is down and we have been in compliance for (2) years now. He also suggested replacement of city hall door closers as the ones they have now are not working properly. Council agreed that new door closers be purchased.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 8:55 P.M.

Peggy S. Gilmore
Peggy S. Gilmore,
City Clerk

SPECIAL SESSION TUESDAY EVENING APRIL 30, 1991

The Governing Body of the City of Silver Lake met in special session at city hall on Tuesday evening, April 30, 1991, with Mayor Martha Brady and the following Councilmembers present: William Bennett, Danny Huske, Susan Lindstrom, Kenneth Rakestraw (4) Absent: None.

The purpose of the meeting was to review and accept bids for site work of the Senior Citizen Community Building.

A recommendation was made by Sam Kelsey that Bush Excavating be let the contract for site work on the Senior Citizen Community Building.

After reviewing bids for site work motion was made by Councilman Bennett that the bid of \$2,549.00 from Bush Excavating be accepted, providing he has proof of Worker's Compensation Insurance. Motion was seconded by Councilman Rakestraw and approved.

City Attorney Gary Hanson ask that a city warrant be issued for \$47,322.50 to Frank Dougan; contract price for the land \$44,750.00, easement cost \$2,500.00, plus \$250.00 for crop damages, less one half of the cost of the title search commitment of \$355.00.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 5:45 P.M.

Peggy S. Gilmore
Peggy S. Gilmore,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening, May 6, 1991, with Mayor Martha Brady and the following Councilmembers present: William Bennett, Danny Huske, Susan Lindstrom, Kenneth Rakestraw (4) Absent: None.

The minutes from the last regular session held on April 15, 1991, and the special session held on April 30, 1991, were approved.

The monthly financial report was given by Councilman Rakestraw.

Motion was made by Councilman Rakestraw that the Certificate of Deposit maturing at Peoples State Bank this week be cashed in and deposited into the Money Market Account at the Silver Lake Bank. Motion was seconded by Councilman Huske and approved.

Letters will be sent to Silver Lake Bank and Peoples State Bank advising that the \$100,000.00 Certificate of Deposit matures on June 20, 1991, and if they wish to bid on the interest rate for the next six (6) months the bids should be presented at the June 17 meeting.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Danny Huske, Susan Lindstrom, Kenneth Rakestraw (4) NAY: None. Ordinance was declared passed and given no. 1491.

A hearing was scheduled relating to several delinquent water/sewer accounts. Those customers receiving notice of the hearing failed to appear before the council so normal shut off procedures will begin.

Dean Thomas of Lakeside Baptist Church was present and inquired as to procedures of zoning and annexation of property on the west side of town. City Attorney Hanson stated that he would research what steps are needed to be taken for annexation.

Utility Supervisor Russell Kalcik reported that the backup in the sewer system was caused by a fuse blowing in lift station no. 3. No one was present to present a claim for damages caused by this situation. City Attorney Hanson advised council of procedures required for filing claims against the City and that anyone wanting to file a proper claim could contact him to find out procedures.

Motion was made by Councilmember Lindstrom to approve the written request received from Shawnee County Parks and Recreation to use the tennis court for lessons this summer. Motion was seconded by Councilman Bennett and approved.

The monthly police report was given by Councilman Bennett. He also advised that the screen door on the Police Station needs to be replaced. Council agreed to replacement of this door.

Councilman Rakestraw reported that the High School will be having regional softball tournaments at the city park. He stated that security is needed to control the gate for people coming in and going out. He suggested using snow fence that the city has for this security. Motion was made by Councilman Rakestraw to allow the High School use of our snow fencing for the regional softball tournament. Motion was seconded by Councilmember Lindstrom and approved.

Regular session May 6, 1991 cont'd.

Utility Supervisor Kalcik suggested that spraying the lake for mosquito's should begin in a couple of weeks. Council agreed. Mayor Brady suggested notifying new residents of the area prior to spraying by the plane.

City Engineer Robert Palmer reported that work can begin on the Senior Citizen Building this week.

Council was informed of a complaint received about water standing in front of the post office. Kalcik reported that no drains were clogged in that area. Also complaints were heard about a tree obstructing the vision of on coming cars on the corner of Pottawatomie and Madore. Kalcik informed council that the property owner is responsible for the tree. Mayor Brady asked Kalcik to advise property owner of the tree and what needs to be done to rectify the problem.

A letter designating signatures for transfers of funds and withdrawals at Peoples State Bank was reviewed. The letter was approved and signed and will be given to Peoples State Bank to be kept on file.

Motion was made by Councilman Rakestraw that the Public Meeting scheduled for 8:00 P.M. begin. Motion was seconded by Councilman Huske and approved.

Mr. Mark Bachamp of B G Consultants was present to update those present on the sewer project funding and user charge. After the update no one present had any questions. Mr. Bachamp stated that he will have published a Public Hearing Notice to be held on June 17, 1991 at 8:00 P.M. at city hall in the City of Silver Lake to discuss the construction of a third treatment cell being added to the city's existing waste water treatment facility.

Motion was made by Councilman Rakestraw that the Public Meeting be closed at 8:15 P.M. Motion was seconded by Councilmember Lindstrom and approved.

Motion was made, seconded and approved that council adjourn into executive session at 8:20 P.M. to discuss matters relating to personnel. Meeting was scheduled to resume at 8:50 P.M.

The regular session resumed at 8:50 P.M.

In accordance with the statutes, Mayor Brady presented to the council for their consideration the following names for appointive offices to the City of Silver Lake: City Clerk - Darlene Stadler, Assistant City Clerk - Peggy Gilmore, Utility Supervisor - Russell Kalcik, Utility Assistant - Kenneth Clark, Police Officer - Kevin Shull, Part Time Police Officer - Frank Good, City Treasurer - Joan Parks, City Attorney - Gary Hanson, Assistant City Attorney - Larry Hendricks, City Judge - Jean Schmidt, City Engineer - Robert Palmer. By motion duly made by Huske, the council approved the list of names submitted by Mayor Brady for the appointive positions for a term of one (1) year. The motion was seconded by Bennett and unanimously approved.

Clerk was instructed to contact applicants for interviews being held on May 21, 1991, for the Police Officer Position.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 9:00 P.M.

Peggy S. Gilmore

Peggy S. Gilmore,
Assistant City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening, May 20, 1991, with Mayor Martha Brady and the following Councilmembers present: William Bennett, Danny Huske, Susan Lindstrom, Kenneth Rakestraw (4) Absent: None.

The minutes from the last regular session held on May 6, 1991 were approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Danny Huske, Susan Lindstrom, Kenneth Rakestraw (4) NAY: None. Ordinance was declared passed and given no. 1492.

Terri Bahret was present to discuss ball diamond donations for the Tri County League.

Motion was made by Councilmember Lindstrom that the following donation be made for 1991 ball diamond upkeep: Tri County League - \$300.00 per diamond. Motion was seconded by Councilman Rakestraw and approved.

Dean Thomas of Lakeside Baptist Church was present to discuss the procedures of zoning and annexation of property on the west side of town. A memorandum from City Attorney Hanson regarding the procedures was given to Reverend Thomas.

Utility Supervisor Russell Kalcik reported that the tree on East Potawatomie Street had been cut down.

Council was advised that mosquito spraying will begin tonight.

Council was advised that weed notices were to be sent to land owners that has weeds exceeding the 12" limit, but these owners were in the process of cleaning up the weeds.

City Engineer Robert Palmer reported that the dirt work has been started on the Senior Citizen Community Center.

City Attorney Gary Hanson entered the meeting.

Mr. Mark Bachamp of BG Consultants was present to discuss and sign contracts for engineering construction of the sewer lagoon project. Contracts and budget information was distributed and discussed. The operation and maintenance cost for the entire system will cost \$15,600.00 per year. Financing and the user charge rate was discussed and determined that there will not be a need to increase rates at this time.

Council discussed the position of Judge Pro Tem for the Silver Lake Municipal Court and unanimously agreed that at the present time this position is not needed.

City Attorney Gary Hanson informed council that the land has been purchased from Frank Dougan for the sewer lagoon project.

Discussion was held with Attorney Hanson concerning the Lakeside Baptist Church it was decided that Hanson contact Reverend Dean Thomas with the requirements that need to be met.

Regular session May 20, 1991 cont'd.

Utility Supervisor Kalcik was instructed to contact Mr. Robert Vincent of Ground Water Associates for his report on test holes drilled for a municipal water supply.

Councilman Rakestraw distributed and explained a budget for the Senior Citizen Community Center.

Councilman Bennett advised council that May 23, 1991 will be Police Officer Kevin Shull's last working day.

Council was reminded that interviews will be held Tuesday, May 21, 1991 for the Police Officer Position at the Police Station.

Council discussed people parking on Rice Road where "No Parking" signs are posted.

Discussion was held concerning Block Parties by residents. It was agreed by council that residents wanting to have a block party notify the city of the date, so that the Utility Supervisor and Police Officer can be notified.

Council discussed charging for the use of the Senior Citizen Community Center.

Mayor Brady mentioned she would like to see new "Welcome to Silver Lake" stone monument signs purchased within the next four years.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 9:30 P.M.

Peggy S. Gilmore

Peggy S. Gilmore
Assistant City Clerk

REGULAR SESSION MONDAY EVENING JUNE 3, 1991

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening, June 3, 1991, with Mayor Martha Brady and the following Councilmembers present: William Bennett, Danny Huske, Susan Lindstrom, Kenneth Rakestraw (4) Absent: None.

The minutes from the last regular session held on May 20, 1991, were approved after the following correction was made; Utility Supervisor Russell Kalcik reported that the tree on East Potawatomie Street had been cut down.

Mayor Brady advised councilmembers she has talked to Silver Lake resident Tracey Trammel regarding filling the Vacancy on City Council. Mr. Trammel agreed to accept the position. After discussion motion was made by Councilman Huske that Tracey Trammel fill the Vacancy on City Council. Motion was seconded by Councilman Rakestraw and approved.

The monthly financial report was given by councilman Rakestraw.

Motion was made by Councilman Rakestraw that the three(3) Certificates of Deposit maturing at the Silver Lake Bank in June be renewed for the same time terms as before. Motion was seconded by Councilman Bennett and approved.

The next item of business was to swear into office the newly elected Councilmember Tracey Trammel.

City Engineer Robert Palmer updated council on the site work being done on the Senior Citizens Community Center.

City Attorney Gary Hanson advised the City to get a Lien Release from contractors working on the Community Center.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Danny Huske, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (5) NAY: None. Ordinance was declared passed and given no. 1493.

Application for license to sell alcoholic liquor was received from Mrs. Thyralene Hawk and passed to the council for review. Motion was then made by Councilman Bennett and seconded by Councilman Rakestraw that the application be approved.

A hearing was scheduled relating to delinquent water/sewer accounts. The customers receiving notice of hearing failed to appear before the council so normal shut off procedures will begin.

Mayor Brady updated Councilman Trammel on the present status of the Lakeside Baptist Church.

Discussion was held concerning a residents request of putting a sign in the alley behind the Eagles Nest to slow down traffic that may be hazardous to pedestrians. Utility Supervisor Kalcik was asked to talk to Mona Marcotte about the use of this alley.

Utility Supervisor Kalcik reported that the aerial spraying for mosquito's may start this week.

Regular session June 3, 1991 cont'd.

Kalcik also reported that he had contacted Mr. Robert Vincent of Ground Water Associates about his report on test holes drilled for a municipal water supply. Mr. Vincent will be getting this report to the council.

Discussion was held concerning a resident interested in spraying for mosquitoes. Council agreed that at this time Kalcik continue the spraying.

Council discussed the possibility of acquiring three (3) lots now owned by the county. Motion was made to take the necessary steps to acquire these lots by Councilmember Lindstrom. Motion was seconded by Councilman Rakestraw and approved.

Clerk will send a property owner a weed notice as their weeds exceed the 12" limit.

Mayor Brady advised Kalcik to notify residents of trees located in the easement that need to be trimmed.

Discussion was held concerning street repair.

City Attorney Hanson reported that an application for exemption needs to be sent to the state for land purchased recently.

Discussion was held concerning parking on Rice & Lake roads during ball games. Utility Supervisor Kalcik was instructed to purchase three (3) new "Ball Game Parking" signs.

Council authorized Police Officer Michael Geer to purchase a vest for \$319.99.

Motion was made, seconded and approved that council adjourn into executive session at 8:20 P.M. to discuss matters relating to personnel. The meeting was scheduled to resume at 8:30 P.M.

The regular session resumed at 8:30 P.M.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 8:35 P.M.

Peggy S. Gilmore

Peggy S. Gilmore,
Assistant City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening, June 17, 1991, with Mayor Martha Brady and the following Councilmembers present: William Bennett, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (4) Absent: Danny Huske (1).

The minutes from the last regular session held on June 3, 1991, were approved following a correction being made to the spelling of Councilman Tracey Trammel's name.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (4) NAY: None. Ordinance was declared passed and given no. 1494.

Council reviewed bids received for the \$100,000.00 Certificate of Deposit that matures at Silver Lake Bank on June 20, 1991. The bids for the interest rate for a term of six (6) months were received as follows: Silver Lake Bank - 6.10% and Peoples State Bank - 5.95%. Motion was made by Councilman Rakestraw, seconded by Councilmember Lindstrom and approved that the bid received from Silver Lake Bank be accepted.

Mrs. LuDell Bell was present and advised that there will be a 24 hour co-rec softball tournament at the park diamond beginning at 7:00 P.M. on June 21, 1991. She inquired as to how the city handles the use of the diamond lights. Council told her that the total charges for the lights are paid by the city and that they have no problem with them using the lights during the tournament.

Utility Supervisor Kalcik reported that the lake was aerial sprayed for mosquitos last week.

Kalcik also reported that the "Ballgame Parking" signs have been erected near the Rice and Lake intersection.

Kalcik informed council of some additional maintenance he will be doing to the water system this summer. He estimated the total cost would be \$2000.00 - \$2500.00.

Mayor Brady was contacted by Mrs. Donna Whiteman regarding any new information the city has concerning the lake. She was told that the city has not heard anything lately and that she would be contacted if there are any new developments.

City Engineer Palmer reported on the 1991 street repair project. This project will include: resurfacing Sage from Highway 24 to the drainage swale, resurfacing Gemini from Rice to Eagle, resurfacing Mariner from Lake to where the resurfacing stopped last year, sidewalk repairs on Pottawatomie, patching on Madore and replacing sod at the site where a drainage swale was dug out last year. The estimated cost for these repairs was \$32000.00. Palmer will schedule the bid letting for July 15, 1991.

Councilman Bennett discussed matters relating to the police department. He brought up that certain circumstances may make it necessary to hire an additional officer in the future.

Councilman Trammel was contacted by a resident wanting to know if the nitrate level is still high. He will inform them that as of July the city has been in compliance for two (2) years.

Regular session June 17, 1991 cont'd.

Kalcik advised that he has talked to the owner of the Eagle's Nest regarding traffic in the alley behind her building. She didn't think that making the alley a "One Way" would interfere with her business should the city decide to do this. No action was taken.

Mr. Mark Bachamp of BG Consultants was present to discuss matters relating to the construction of the third treatment cell. He informed council that they would have to decide whether they want the 20,000 yards of waste dirt stockpiled or to have the contractor get rid of it. He will have cost estimates for both options after the bid letting. Councilman Trammel gave the name of an individual who might be interested in the dirt. Mr. Bachamp will contact him regarding this matter.

It was brought to the attention of the council that a tree root has caused considerable damage to a sidewalk on Pottawatomie. All agreed that this is an extreme hazard and instructed the clerk to write the property owner and request that this sidewalk be repaired.

Motion was made by Councilman Rakestraw, seconded by Councilman Bennett and approved that the public hearing that was scheduled for 8:00 P.M. begin.

The purpose of this hearing was to discuss the construction of the third cell and outfall sewer to the existing sewage treatment facility. Also to be discussed was the specific project, funding and user charge. Mr. Bachamp explained that this addition is mandatory as the city has been out of compliance for the last two (2) years. The total cost of construction will be \$351,545 and it will be financed by a loan interest revolving loan program through the state. The loan will have a 4.2 percent to 4.4 percent interest rate with a 20 year pay back. It will not be necessary to raise rates because of a previous rate increase and the upcoming payoff of several current loans. It was also decided that bids for construction will be accepted until 3:30 P.M. July 30, when they will be opened. The contract will be awarded in August and then construction will begin in September or October and will last approximately three (3) months.

Motion was made by Councilman Bennett, seconded by Councilman Rakestraw and approved that the public hearing adjourn at 8:10 P.M.

Motion was made, seconded and approved that council adjourn into executive session at 8:15 P.M. to discuss matters relating to personnel. Meeting was scheduled to resume at 8:30 P.M.

The regular session resumed at 8:30 P.M.

Motion was then made by Councilman Rakestraw that the salaries of the following full time employees be raised 5 percent: City Clerk - Darlene Stadler, Utility Supervisor - Russell Kalcik, Utility Assistant - Kenneth Clark and that Assistant City Clerk Peggy Gilmore and Part Time Officer Frank Good receive a 50 cent per hour raise. The salary of newly hired Police Officer Michael Geer was set at \$1450.00 per month. These new salaries will be effective July 1, 1991. Motion was seconded by Councilmember Lindstrom and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (4) NAY: None. Ordinance was declared passed and given no. 1495.

Council discussed that number of hours that will be worked by Assitant City Clerk Peggy Gilmore.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 8:45 P.M.

Darlene M. Stadler

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening, July 1, 1991, with Mayor Martha Brady and the following Councilmembers present: William Bennett, Susan Lindstrom, Kenneth Rakestraw (3) Absent: Danny Huske, Tracey Trammel (2).

The minutes from the last regular session held on June 17, 1991, were approved.

The monthly financial report was given by Councilman Rakestraw.

Motion was made by Councilman Rakestraw that the 91 day Certificate of Deposit that matures at Silver Lake Bank this month be transferred to Peoples State Bank and that the 182 day Certificate of Deposit that matures at Silver Lake Bank this month be renewed. Motion was seconded by Councilman Bennett and approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Susan Lindstrom, Kenneth Rakestraw (3) NAY: None. Ordinance was declared passed and given no. 1496.

A hearing was scheduled relating to a delinquent water/sewer account. The customer receiving notice of the hearing failed to appear before the council so normal shut off procedures will begin.

City Attorney Hanson will write the former owner of several homes in town and request that his final water/sewer bills be paid.

Jo Lee Smith representing the Lakeside Baptist Church was present and inquired as to what steps they should take first in order to have an area west of Silver Lake annexed. Hanson advised her that they need to determine if the site has been platted and if it has not been they need to have it platted before council will consider annexation.

Motion was made by Councilman Rakestraw that July 4, 1991, be proclaimed A.F.S. Day (American Field Service) in our community in honor of exchange student Gitta Olsson. Motion was seconded by Councilmember Lindstrom and approved.

The monthly police report was given by Councilman Bennett.

Council discussed matters relating to fireworks. As stated in the ordinance, fireworks may be discharged only between the hours of 8:00 A.M. and 12:00 P.M. on July 4th of each year.

Urban Schmitz was present to discuss the drainage problem on the east side of his house. Last year a drainage swale was dug in order to drain the street but now the water stands in his yard. City Engineer Palmer will get an estimate cost for a paved flume and he will also study any other alternatives that might help eliminate this problem. Mr. Schmitz also asked what type of chemical did the city recently put in the standing water in his yard. Kalcik advised him that this is a chemical for mosquitos and it is not harmful.

Motion was made by Councilmember Lindstrom that the city regretfully accept the resignation that the council received from Councilman Huske. The resignation was effective on June 17, 1991. Motion was seconded by Councilman Rakestraw and approved.

Mayor Brady reported that Silver Lake Resident Robin Boucher is interested in filling the vacancy on council. Motion was made by Councilman Rakestraw that Robin Boucher

Regular session July 1, 1991 cont'd.

fill the vacancy on council. Motion was seconded by Councilmember Lindstrom and was unanimously approved.

Mayor Brady advised that after Robin Boucher is sworn in she will be appointed as water commissioner and Councilman Trammel will be appointed as street commissioner.

A resident has inquired as to whether or not he needs a home occupation permit to sell watches to retailers in Kansas. Council agreed that a permit is not necessary as the people he will be dealing with will not be coming to his home.

A resident has asked to have a block party in the 100 block of Sage. Motion was made by Councilman Bennett that approval for this party be denied as the location and the time of the party would cause traffic hazards. Motion was seconded by Councilman Rakestraw and approved.

Council reviewed a letter from a resident that was asked to repair a damaged sidewalk on their property. A letter will be sent to her advising that the city does not have an opinion as to how they fix the sidewalk as long as it complies with city ordinance.

Kalcik was asked to follow up on a complaint of a damaged sidewalk on Spruce.

City Engineer Palmer reported that bids for the street repair project will be opened at the next meeting. Bettis Asphalt and Andrews & Walshire will be bidding on this project.

Palmer also reported that the bids for the sewer line extension for the community building will be opened on August 5, 1991. The sewer project plans and specifications will be available for \$25.00 for those persons interested in bidding.

Kalcik mentioned he recently painted the picnic tables at the park.

Kalcik will purchase some additional mosquito spray so it will be available if the lake needs aerial sprayed again.

City Accountant Gerry Carlson was present to review the 1990 audit report. A final draft of the report will be sent to the Kansas Department of Administration as required by law. Also discussed was possibly amending the 1991 budget. Carlson then advised council of the time frame for 1992 budget preparation and finalization.

Council reviewed the draft loan agreement for the wastewater treatment facility upgrade. Hanson answered several questions the city had regarding this agreement. He also advised he would write the state and ask that they proceed to develop the final loan agreement.

Hanson updated council on a situation involving the contractor that was hired to do the site work for the community building.

Motion was made, seconded and approved that council adjourn into executive session at 9:35 P.M. to discuss matters relating to personnel. Meeting was scheduled to resume at 10:05 P.M.

Councilman Trammel entered the meeting during the executive session.

The regular session resumed at 10:05 P.M.

City Clerk Stadler advised of a recent conversation she had with County Counselor Linda Jeffrey regarding the lake.

Meeting adjourned at 10:10 P.M.

Darlene M. Stadler

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening, July 15, 1991, with Mayor Martha Brady and the following Councilmembers present: William Bennett, Robin Boucher, Susan Lindstrom, Kenneth Rakestraw (4) Absent: Tracey Trammel (1).

The first item of business was to swear into office Councilmember Robin Boucher.

The minutes from the last regular session held on July 1, 1991, were approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Robin Boucher, Susan Lindstrom, Kenneth Rakestraw (4) NAY: None. Ordinance was declared passed and given no. 1497.

Mayor Brady opened bids received for street repairs. The bids were received as follows: Andrews & Walshire Construction Inc. - \$32727.75 and Bettis Asphalt & Construction Inc. - \$42853.00. City Engineer Palmer reported that the low bid is below his estimate of \$34844.75. Motion was then made by Councilman Rakestraw that the bid from Andrews & Walshire Construction Inc. be accepted subject to review and approval by City Engineer Palmer. Motion was seconded by Councilman Bennett and was unanimously approved.

Mr. Stuart Lowry and Mr. Dan O'Brien representing Kaw Valley Electric Cooperative were present to discuss renewing Kaw Valley's electric franchise agreement for another 20 years. The present franchise agreement expires October 18, 1991. Kaw Valley has 20 customers in Silver Lake. They explained that the Kansas Cooperation Commission assigns the boundries that they service and because of this they would like to eliminate the legal description from the new ordinance. They also advised that all rate increases are approved by the Kansas Cooperation Commission. They then presented a public notice that needs to be placed on the city hall front door to advise residents of this franchise negotiation. After they prepare the draft ordinance they will forward it to City Attorney Hanson for his review.

Motion was made by Councilmember Lindstrom that August 3, 1991, be proclaimed as Kansas All-Star Football Shrine Bowl Day in honor of Dave Young. Mr. Young will be participating in the 1991 Shrine Football Game on that day. Motion was seconded by Councilman Rakestraw and approved.

An ordinance which would allow the city to levy the cost of mowing of lots to the property tax rolls was reviewed. Motion was then made by Councilman Rakestraw that an ordinance be adopted adding \$102.29 plus the cost of publishing the ordinance to Block B, Lots 32, 33 & 34, Silver Lake East #4 owned by S.H. Sampson. Motion was seconded by Councilmember Lindstrom and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Robin Boucher, Susan Lindstrom, Kenneth Rakestraw (4) NAY: None. Ordinance was declared passed and given no. 1498.

Palmer will have estimates and alternatives at the next meeting on how to eliminate the drainage problem on the east side of Urban Schmitz's house.

Palmer reported that bid letting for the sewer line extention to the new community building is scheduled for the next meeting.

Kalcik advised that there was a water main break behind 207 Railroad. He also added he will be purchasing additional couplings and tools that he needs to repair water main breaks. He estimated he will spend between \$150.00 and \$200.00.

Regular session July 15, 1991 cont'd.

Kalcik and Assistant Kenneth Clark will be attending a pipeline pigging workshop and demonstration on Tuesday, July 16, 1991.

Mayor Brady was contacted by a resident regarding a hole in her driveway that was caused by the drainage tube under the driveway rusting. She was told to contact KDOT and they have been out and asphalted over this hole.

Kalcik was asked whether or not the lake should be aerial sprayed. He will take a larva count and then make a determination.

Councilman Bennett advised that Officer Geer completed the required psychological exam today and he is in the process of getting the required physical.

Mayor Brady asked that park rental fees be placed on a future agenda.

Mayor Brady will also talk to the community building advisory committee about fees for renting the new community building.

Councilman Trammel entered the meeting at 8:50 P.M.

City Accountant Gerry Carlson was present with a rough draft of the 1992 budget. It was determined that a 1.5 mill increase is needed. After further discussion and finalizing the budget City Clerk Stadler was instructed to publish the notice of budget hearing set for August 5, 1991, at 8:00 P.M.

Councilman Trammel advised that he has thanked a resident for repairing a sidewalk that did not comply with city ordinance.

Motion was made, seconded and approved that council adjourn into executive session at 9:10 P.M. to discuss matters relating to personnel. Meeting was scheduled to resume at 9:25 P.M. City Attorney Hanson was asked to be present during this session.

The regular session resumed at 9:25 P.M.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 9:25 P.M.

Darlene M. Stadler

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening, August 5, 1991, with Mayor Martha Brady and the following Councilmembers present: William Bennett, Robin Boucher, Kenneth Rakestraw, Tracey Trammel (4) Absent: Susan Lindstrom (1).

The minutes from the last regular session held on July 15, 1991, were approved.

The monthly financial report was given by Councilman Rakestraw. He explained the new format of this report.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Robin Boucher, Kenneth Rakestraw, Tracey Trammel (4) NAY: None. Ordinance was declared passed and given no. 1499.

A hearing was scheduled relating to several delinquent water/sewer accounts. Those customers receiving notice of the hearing failed to appear before the council so normal shut off procedures will begin.

Mayor Brady opened the bids received for the sewer line extension to the community building. The bids were received as follows: Herrman's Excavating - \$17947.90, Berryton Excavating - \$19622.00, Schmidtlein Excavating - \$22532.15. Council deferred action on these bids until they have been reviewed by City Engineer Palmer.

Mr. Mark Bachamp with BG Consultants was present and advised that the bid letting for the construction of the additional lagoon cell was held on July 30, 1991. The lowest bid of \$246370.35 was received from Schmidtlein Excavating of Topeka. Mr. Bachamp will send the necessary forms to the state so that the Notice of Award can be completed. Motion was then made by Councilman Rakestraw that an ordinance be adopted authorizing the city to enter into a loan agreement with the State of Kansas to pay a portion of the costs of a Wastewater Treatment Works Project. The total amount of this 20 year loan is \$351000.00 at an interest rate of 4.22%. The first payment of \$13098.16 will be due on September 1, 1992. Motion was seconded by Councilman Bennett and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Robin Boucher, Kenneth Rakestraw, Tracey Trammel (4) NAY: None. Ordinance was declared passed and given no. 1500.

The attention of all present was called to the published notice given for the 1992 Budget Hearing. There was nobody present to question the published budget. Motion was then made by Councilman Rakestraw, seconded by Councilman Bennett and approved by all to approve the budget as printed.

Motion was made by Councilman Bennett to approve written request received from Shawnee County Parks & Recreation to use city hall for tumbling and craft classes this fall. Motion was seconded by Councilman Rakestraw and approved.

Council heard the first reading of an ordinance to renew the franchise agreement with Kaw Valley Electric Cooperative. The present agreement expires on October 18, 1991 and if it is renewed it will be for another 20 years.

Council discussed with City Engineer Palmer the Kansas Department of Transportation Geometric Improvements of City Connecting Links program. This program provides funding to improve geometric deficiencies on state highways. The amount of funding is 100%. Council discussed possibly using this program to add curbs, guttering and sidewalks along areas of Highway 24 going through Silver Lake. Palmer reported that BG Consultants offered to help prepare a cost estimate for this project at no cost to the

Regular session August 5, 1991 cont'd.

city. Council asked Palmer to get with BG Consultants and prepare an estimate cost for this project.

The monthly police report was given by Councilman Bennett.

Councilman Bennett asked council what Officer Geer should do with a bicycle that was turned into the police department and has never been claimed. Council agreed that it should be given to a needy family or donated to the Annual Lions Club Auction.

Council approved Officer Geer attending a 40 hour school in Great Bend, Kansas. The only cost to the city will be the hotel room as there is no charge for the school.

Resident Brad Snyder has inquired about becoming a reserve police officer for Silver Lake. It was agreed that because of liability purposes they do not want a reserve officer but they will keep him in mind if security is needed at the park.

Discussion was held concerning what hours Officer Geer should work once school zones are in effect. Council asked that Officer Good be contacted regarding his work schedule for this fall.

It was reported that vandals did an estimated \$50.00 damage to the community building. It was suggested that "no trespassing" signs be put up.

Mayor Brady advised that so far the community building is being built according to budget.

Utility Supervisor Kalcik reported that the latest test results received July 15, 1991 showed our nitrate level to be 5.98 parts per million. This is the lowest nitrate reading for the last six (6) years.

Kalcik advised he will be attending a workshop relating to the National Flood Insurance Program. Council suggested that he inform Eldon Roberson of this meeting as he has an interest in this program.

City Clerk Stadler was asked to place an add in the St. Marys Star reminding area residents that school starts on August 20, 1991 and all school zones will be in effect.

Kalcik informed council of a water main break at Lake and Beaubien.

Councilmember Boucher inquired as to whether or not utility easements can be moved. She was told that the only way they can be moved is if all utilities within the easement are moved and this would be extremely costly.

City Engineer Palmer has researched the alternatives on how to eliminate the drainage problem on the east side of Urban Schmitz's house. He determined that his earlier suggestion of a paved flume would only pond the water. He does think that constructing a field inlet with a 2" line and a submergible pump would take care of the problem. He estimated this would cost approximately \$8000.00 but he wants to do further figuring to get a more exact cost.

Councilman Trammel suggested that a sign be placed near the intersection of Hoch Road and Railroad Ave. pointing out the direction to Highway 24.

Mayor Brady advised that Mr. Fox with the Kansas Department of Health & Environment will be at the next meeting to explain a new pilot program dealing with nitrates in water supplies.

Kalcik will contact KPL regarding additional lighting that will be needed near the community building parking lot.

Regular session August 5, 1991 cont'd.

Council also discussed the additional land the senior citizens will need on the north side of the community building. This additional land will make pulling out of the lot alot easier.

Mayor Brady reported that KDOT has replaced the rusted tube under the driveway of 425 Chestnut.

Motion was made by Councilman Rakestraw that \$100.00 be donated to the Rockets Softball Team as they give special recognition to our community when they participate in the National Softball Finals. Motion was seconded by Councilman Trammel and was unanimously approved.

Council discussed an upcoming public mailing advising water customers that VOC analyses are available for their review at city hall.

Motion was made, seconded and approved that council adjourn into executive session at 9:20 P.M. to discuss matter relating to personnel. Meeting was scheduled to resume at 9:30 P.M. City Attorney Hanson was asked to be present during this session.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 9:30 P.M.

Darlene M. Stadler

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening, August 19, 1991, with Mayor Martha Brady and the following Councilmembers present: William Bennett, Robin Boucher, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (5) Absent: None.

The minutes from the last regular session held on August 5, 1991, were approved following a correction being made to the spelling of Herrman's Excavating.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Robin Boucher, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (5) NAY: None. Ordinance was declared passed and given no. 1501.

Discussion was held regarding awarding the sewer line extension to the community building. The lowest bid of \$17947.00 was received from Herrman's Excavating. Councilman Rakestraw stated he will be voting against this project as he feels the \$3944 being spent to extend this to the city building isn't being spent wisely. It was pointed out that section 15-302 reads: "It shall be unlawful for any building being supplied with either metered or unmetered source of water within the city limits to remain unconnected to the city sanitary sewer system." City Attorney Hanson stated that the city is required to observe this ordinance as this building does have water. After discussing the negative and positive aspects of extending this line, motion was made by Councilmember Lindstrom that this project be awarded to Herrman's Excavating for the amount of \$17947.00. Motion was seconded by Councilman Bennett and was approved by the following vote: AYE: William Bennett, Susan Lindstrom, Tracey Trammel (3) NAY: Robin Boucher, Kenneth Rakestraw (2).

Council heard the second reading of an ordinance to renew the franchise agreement with Kaw Valley Electric Cooperative. The present agreement expires on October 18, 1991 and if it is renewed it will be for another 20 years.

Mr. Ron Fox with the Kansas Department of Health and Environment was present to advise council of a nitrate pilot program involving a grant from the Environmental Protection Agency. If Silver Lake was selected to participate, KDHE would try to determine what the source of nitrate is and then they would help develop a plan to stop or reduce the nitrate level and then try to prevent any future pollution. After discussion council agreed to cooperate with KDHE by participating in this pilot program in order to protect our water supply.

City Engineer Palmer reported he did further research on the total cost to construct a grinder station in order to eliminate the drainage problem on the east side of the residence at 518 Skylab Ct. He estimated that a grinder station with one (1) pump would cost approximately \$5500.00 and that a station with two (2) pumps would cost approximately \$8000.00. If this station was built, the control box would be the only thing above ground and the pump would send the water north down the city easement to the ditch. Council agreed this is something that must be done and it was determined that it would be done next spring. Palmer and Utility Supervisor Kalcik will meet with the property owner and advise him that this will be completed next spring.

Palmer also advised that he began researching the Kansas Department of Transportation Geometric Improvements of City Connecting Links program. This program provides funding to improve geometric deficiencies on state highways. Pat Cox of BG Consultants suggested that before they do any further research they contact KDOT regarding sidewalks and drainage system. Palmer suggested that this project be connected with the storm sewer project that should be started in the near future.

Regular session August 19, 1991 cont'd.

Mayor Brady inquired as to who is responsible for the cost of the driveway and the tubing for the entrance to the new community building. She was informed that this is the responsibility of the senior citizens.

Kalcik reported that the Shawnee County Public Works Department erected a sign near the intersection of Hoch Road and Railroad Ave. pointing out the direction to Highway 24.

City Clerk Stadler will have ready for approval at the next meeting a resolution authorizing a street light to be installed near the parking lot of the new community building.

Council discussed the total cost to take the plumbing into the city building and to install the restroom. Kalcik estimated it would cost \$1263.00 to complete this. This cost did include the toilet and sink, floor drain and the materials needed to provide hot water. Motion was made by Councilmember Lindstrom that \$1263.00 be spent in order to install a restroom in the city building on Lake St. Motion was seconded by Councilman Trammel and was approved by the following vote: AYE: William Bennett, Susan Lindstrom, Tracey Trammel (3) NAY: Robin Boucher, Kenneth Rakestraw (2).

Council approved Officer Geer purchasing three (3) long sleeve shirts, two (2) pairs of pants and a light jacket.

Councilman Bennett reported that the radio in the police car has not been working properly because the electric fuel pump is interfering with the receiver. A shield could be built for \$350.00 to eliminate this interference. Bennett advised he would get prices for a new radio and he will also find out when the radio now being used was purchased.

Councilman Bennett has talked to Officer Good and he is planning on working regular hours once school begins. Good also noted he will work around Officer Geer's hours.

Councilman Trammel mentioned that Andrews and Walshire did not complete the street improvements by the August 17, 1991 deadline. Palmer will be asked to make sure the proper penalties are assessed.

Motion was made by Councilman Rakestraw that Councilmembers Susan Lindstrom and Robin Boucher be named voting delegate and alternate voting delegate to the League of Kansas Municipalities. Motion was seconded by Councilman Bennett and approved.

Mayor Brady gave Councilmember Lindstrom names of several people to call regarding a committee needed to research rental fees and other matters relating to the community building.

Mayor Brady asked who someone could contact if they have questions or complaints regarding the fire department. She was advised that they should contact Councilman Rakestraw as he sits on the fire board.

Mayor Brady received a complaint regarding the restroom here at city hall. Councilman Bennett advised he seen nothing wrong with the condition of the restroom.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 9:00 P.M.

Darlene M. Stadler

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Wednesday evening, September 4, 1991, with Mayor Martha Brady and the following Councilmembers present: William Bennett, Robin Boucher, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (5) Absent: None.

Request was made by Councilman Rakestraw that the minutes of August 19, 1991, be corrected to reflect the following change: Council discussed the total cost to take the plumbing into the city building and to install the restroom. Kalcik estimated it would cost \$1263.00 to complete this. This cost did include the toilet and sink, floor drain, materials needed to provide hot water and all materials needed to run the water line back into the building. Councilman Rakestraw also requested the following change: Mayor Brady received a complaint regarding the restroom here at city hall. Councilman Bennett advised he saw nothing wrong with the condition of the restroom.

The monthly financial report was given by Councilman Rakestraw.

Motion was made by Councilman Rakestraw that the three (3) Certificates of Deposit maturing this month at Silver Lake Bank be renewed for the same time terms as before. Motion was seconded by Councilman Bennett and approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Robin Boucher, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (5) NAY: None. Ordinance was declared passed and given no. 1502.

A hearing was scheduled relating to several delinquent water/sewer accounts. Those customers receiving notice of the hearing failed to appear before the council so normal shut off procedures will begin.

Mr. Pat Cox with BG Consultants was present to have council approve several documents relating to the wastewater treatment facility. City Attorney Hanson reviewed the contract between the City and Schmidtlein Excavating, Inc. He explained the progress payment and the bonds that were included in the contract. Motion was then made by Councilman Rakestraw that the contract between the City and Schmidtlein Excavating, Inc. be approved with the contract price being \$246,370.35. Motion was seconded by Councilman Trammel and approved. The second document reviewed was the Notice to Proceed. This will give Schmidtlein Excavating, Inc. authorization to proceed with the work on September 5, 1991. It also stated that the final completion date shall be no later than December 3, 1991. Motion was made by Councilman Bennett that the Notice to Proceed be approved. Motion was seconded by Councilman Trammel and approved. The next document reviewed was the acceptance of the list of the subcontractors proposed for the project. After reviewing the list of subcontractors motion was made by Councilman Rakestraw that they all be approved. Motion was seconded by Councilmember Lindstrom and approved. Also reviewed was the construction contract report and the request for reimbursement for engineering services that have been accumulated to date. This total amount was \$55,350.00. Mr. Cox stated that it could take up to two (2) months for the state to reimburse this amount.

Mr. Cox also reported that he has researched further the Kansas Department of Transportation Geometric Improvements of City Connecting Links program. This program provides funding to improve geometric deficiencies on state highways. He suggested that the city have a detailed study completed on a future storm sewer project to determine to what extent these two (2) projects can be connected. He pointed out that KDOT will not fund sidewalks, street lighting and storm sewer costs resulting from drainage of more than one block from the proposed improvement. Council agreed to delay applying for this funding for another year.

Regular session September 4, 1991 cont'd.

Council heard the third reading of an ordinance to renew the franchise agreement with Kaw Valley Electric Cooperative. The present agreement expires on October 18, 1991 and if it is renewed it will be for another 20 years. Following the third reading, motion was made by Councilman Bennett that the present franchise agreement with Kaw Valley Electric Cooperative be renewed. Motion was seconded by Councilmember Lindstrom and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Robin Boucher, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (5) NAY: None. Ordinance was declared passed and given no. 1503.

City Engineer Palmer reported that the sewer line extension to the community building will be completed on Friday.

Council discussed briefly the water that continuously stands in the ditch near the intersection of Mariner and Lake.

Utility Supervisor Kalcik advised Urban Schmitz that the city will construct a grinder station near his home next year in order to eliminate the drainage problem on the east side of his residence.

Motion was made by Councilman Rakestraw that a resolution be adopted that will allow a street light to be installed 130 feet north west of the intersection of Mariner and Lake. Motion was seconded by Councilmember Lindstrom and approved.

Motion was made by Councilman Rakestraw to approve written request received from Lucille Daugherty to block off Mariner on September 21, 1991 for a block party. Motion was seconded by Councilmember Boucher and approved.

Mr. Brad Snyder was present and advised that he is interested in working as a reserve officer for Silver Lake. Council has discussed this before but did not further the matter because of the liability purposes. They were going to keep him in mind if extra security is ever needed. After talking to Mr. Snyder council decided to contact the city insurance agent to find out if having a reserve officer will increase our insurance rates. Councilman Bennett will get more information on certification requirements.

Councilman Bennett reported that Officer Good is working his regular hours again.

Councilman Bennett presented two (2) prices for radios for the patrol car. The first price received from Mobilfone was for \$1495.00 installed. The second price received from Topeka FM was for \$1458.50 installed. Motion was then made by Councilman Bennett to accept the bid from Topeka FM if they will allow us to keep the old radio and install it in another vehicle. Motion was seconded by Councilman Rakestraw and approved.

The monthly police report was given by Councilman Bennett.

Motion was made by Councilman Rakestraw to accept the rate increase for health insurance provided by Blue Cross & Blue Shield. Motion was seconded by Councilmember Boucher and approved.

It was requested that during the upcoming St. Judes Bike-A-Thon the cyclists be allowed not to have to stop on either side of Rice Rd. & Gemini. After discussion council decided not to grant this request. They determined that they can not give permission to break the law and that the cyclists will have to obey all traffic control signs and laws.

Councilmember Lindstrom advised she has contacted other small communities regarding what they charge for renting the community building. She still has several communities to contact before council begins to make the decision on what amount of fees to charge. Council also discussed cleaning fees and whether or not smoking and alcohol will be allowed.

Regular session September 4, 1991 cont'd.

Kalcik advised that Utility Assistant Kenneth Clark will be attending a workshop on Wastewater Stabilization Ponds & Collection Systems. This workshop is being held in Basehor, Kansas on September 17 - 18, 1991.

City Attorney Hanson advised he would get with Kalcik regarding a letter Kalcik asked him to send to a builder who has not complied with the occupancy permit requirements.

Hanson reported he is still in the process of talking to county officials regarding the city acquiring three (3) lots that they own in Silver Lake.

Someone has inquired as to what is being stored in the city warehouse and who it belongs to. Kalcik reported that everything being stored belongs to the city except building materials for the community building and a fire department vehicle.

Mayor Brady asked that a letter be sent to E.A. Mosher, Executive Director of the League of Kansas Municipalities congratulating him on his upcoming retirement.

It was reported that the First Baptist Church has begun making repairs to their sidewalk that was damaged by a tree root.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 9:50 P.M.

Darlene M. Stadler

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening, September 16, 1991, with President of the Council William Bennett conducting the meeting and the following Councilmembers present: Robin Boucher, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (4) Absent: Mayor Martha Brady (1).

The minutes from the last regular session held on September 4, 1991, were approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Robin Boucher, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (4) NAY: None. Ordinance was declared passed and given no. 1504.

Council discussed possibly installing a pay phone in the community building. City Clerk Stadler reported that she contacted United Telephone Systems and the initial installation would be \$17.10 with the monthly cost being approximately \$40.00. The city would have a key to the phone and would keep all the money collected from local calls but would pay United Telephone Systems monthly for all long distance calls. Motion was made by Councilmember Lindstrom that a pay phone be installed in the community building on November 1, 1991 and that the city be responsible for all costs involved. Motion was seconded by Councilmember Boucher and approved.

Council continued from the last meeting discussion regarding rental fees for the community building. They reviewed a list of suggestions prepared by Mayor Brady. City Attorney Hanson recommended that members of the council and members of Senior Citizens, Inc. form a committee to discuss rental fees and all other rules and regulations. This committee should make a final recommendation to the council so that a contract can be finalized in October. Mayor Brady will be asked to chair this committee. Councilmembers Lindstrom and Boucher and City Clerk Stadler all agreed to sit on this committee. Stadler will ask Senior Citizens, Inc. for two (2) volunteers to represent their group. Council also agreed that members of Senior Citizens, Inc. should be given a discount because of all their work in building this community building. All these matters will be discussed and finalized after this new committee meets on September 30, 1991.

Mr. Sam Kelsey explained to the council some misunderstandings that arose when the sewer line was extended for the community building. There has also been some confusion as to who is paying the cost to take the sewer line from the main into the building. After discussion motion was made by Councilman Rakestraw that since the sewer line extension cost was less than expected, the city pay the total cost to take the sewer line from the main into the building. Motion was seconded by Councilmember Lindstrom and approved.

Discussion was held concerning the community building driveway and parking lot. Utility Supervisor Kalcik was asked to talk to Schmidtlein Excavating and ask if the city can have some of the dirt they are hauling away from the sewer lagoon site. This dirt will be used to build up the parking lot area and around the building. Council also agreed that they want a drainage tube installed under the driveway. They will discuss this matter further after Kalcik has prices for the tube.

City Attorney Hanson advised he should have ready at the next meeting updates to the Uniform Public Offense Code and the Standard Traffic Ordinance.

Council received another request that during the upcoming St. Judes Bike-A-Thon the cyclists be allowed not to have to stop on either side of Rice Rd. & Gemini. Council decided at the last meeting not to grant this request. City Attorney Hanson will write the bike-a-thon coordinator and advise that for the safety of the riders this request is denied again and that they must obey all traffic control signs and laws.

Council read a memo from the insurance agent regarding reserve police officers. He stated that the insurance premium or coverage would not change if the city was to hire a reserve officer. The officer would have to be in compliance with all laws relating to the hiring of law enforcement officers. Councilman Bennett has learned that after a reserve officer is hired he has one (1) year to get the necessary training. The Kansas Law Enforcement Training Center offers this training once a year at no cost to the city. After further discussion President of the Council William Bennett appointed, with the consent of the council, Bradley Snyder as Reserve Police Officer. He will ride with Officer Geer and will assist during home games and also provide security at the park or community building. Councilman Bennett will prepare before the next meeting guidelines relating to reserve officers. He will also contact Officer Good about the extra gun that is now needed for the reserve officer.

A complaint was received regarding a residence in town that has piles of trash all over the yard. Kalcik was asked to contact the owner and advise them of this complaint and ask that the property be cleaned up.

Officer Geer inquired as to the procedure the city normally follows in dealing with abandoned vehicles left on the street with no tags. He was informed that in the past a warning ticket was always issued first.

It has been suggested that Halloween trick or treating be moved to October 30, 1991 because of a football game scheduled for October 31, 1991. No action was taken.

City Attorney Hanson will write a letter to the Shawnee County Commissioners requesting that they deed the three (3) lots they own in Silver Lake to the City of Silver Lake.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 8:50 P.M.

Darlene M. Stadler

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening, October 7, 1991, with Mayor Martha Brady and the following Councilmembers present: William Bennett, Robin Boucher, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (5) Absent: None.

The minutes from the last regular session held on September 16, 1991, were approved.

The monthly financial report was given by Councilman Rakestraw.

Motion was made by Councilman Rakestraw that the Certificate of Deposit maturing this month at Peoples State Bank be renewed for 91 days. Motion was seconded by Councilmember Lindstrom and approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Robin Boucher, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (5) NAY: None. Ordinance was declared passed and given no. 1505.

A hearing was scheduled relating to several delinquent water/sewer accounts. Those customers receiving notice of the hearing failed to appear before the council so normal shut off procedures will begin.

Mr. Pat Cox and Mr. Mark Bachamp with BG Consultants were present to discuss matters relating to the Wastewater Treatment Facility. They presented a request for Disbursement for Schmidtlein Excavating in the amount of \$25950.60. This request will be forwarded to the state and once the city receives the disbursement check Schmidtlein Excavating will be paid. They also reported that some problems have arose relating to sealing the bottom of the pond. Schmidtlein Excavating reported that it would take eight (8) times the original amount of pond sealant reported by BG Consultants in the original specifications. If the city was to add eight (8) time more pond sealant then originally planned it would cost an additional \$9000.00 to \$60000.00. Adding this extra sealant would be the only way to keep the contractor liable for any leaks. If the council decides not to go with the extra sealant the city will be responsible for leaks and will have to pay the total cost to repair the leaks. After discussion council agreed to go ahead with the original application amount. A letter will be sent to Schmidtlein Excavating advising that if they disagree with the amount the city has agreed to add, they need to provide documentation that their testing for permeability followed the standard testing procedures. Council agreed that this documentation will help explain why there was so much difference between their permeability results and the results in the original specifications.

Council discussed the rules and regulations for the new community building. These rules and regulations included reservation requirements, hours, fees, deposits and rules relating to alcohol consumption. Several Silver Lake Senior Citizens presented a petition against allowing alcohol to be consumed. They feel if alcohol is consumed there is a greater risk of the building being damaged. Council will discuss alcohol consumption further at the next meeting. Councilmember Lindstrom requested that a section be added to the rules and regulations stating that if the user cancels the reservation within ten (10) days before the reserved date the user fee will be retained by the city. Also, it was requested that the rules and regulations state that smoking is prohibited inside the building. Councilmember Boucher suggested that ashtrays be placed outside the building for those wanting to smoke. Council will take final action on these rules and regulations at the next meeting.

Council discussed possibly extending the community building parking lot and installing parking blocks.

Motion was made by Councilman Rakestraw that a 15" tube be purchased and installed under the driveway of the community building. The estimated cost of this metal tube is \$215.00. Motion was seconded by Councilman Bennett and approved. Kalcik suggested that the old tube be given to the Silver Lake Township if the city has no need for it.

Utility Supervisor Kalcik advised that there are extra trash cans at city hall that can be used at the community building.

Discussion was held concerning asking for bids for the cleaning of the community building. The bids should be for a once a week cleaning with them furnishing all the cleaning supplies. City Clerk Stadler will contact the two (2) residents that have inquired about this cleaning job and ask that they submit bids before the next meeting.

Council briefly discussed waiving the fees and deposits for use of the community building by civic or community organizations. They will discuss this further at the next meeting.

An ordinance which would allow the city to levy the cost of mowing of lots to the property tax rolls was reviewed. Motion was then made by Councilmember Lindstrom that an ordinance be adopted adding \$77.29 plus the cost to publish the ordinance to Lots 32, 33, 34, Block B, Silver Lake East Subdivision No.4 owned by S.H. Sampson. Motion was seconded by Councilman Rakestraw and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Robin Boucher, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (5) NAY: None. Ordinance was declared passed and given no. 1506.

Motion was made by Councilmember Lindstrom to sell the city share of the soybean crop. Motion was seconded by Councilmember Boucher and approved.

Council will review before the next meeting the guidelines Councilman Bennett prepared for the reserve officer.

The monthly police report was given by Councilman Bennett and Officer Geer.

Mayor Brady reported that she appointed Mike Killion to the task force studying law enforcement consolidation in Shawnee County.

City Attorney Hanson advised he has the updates to the Uniform Public Offense Code and the Standard Traffic Ordinance ready but would like Officer Geer to review them before final approval is given.

It has been suggested again that Halloween trick-or-treating be moved to another night because of a football game scheduled for October 31, 1991. There is no action the city can take on this matter but they suggested that the school have the kids make posters stating that they will be trick-or-treating on November 1, 1991 for anyone that wants to participate on that night.

Kalcik reported that there was a sanitary sewer line backup on September 20, 1991. The City of Topeka assisted us by coming out quickly and cleaning out the line. Kalcik asked that a letter be sent to the City of Topeka thanking them for their quick response and assistance.

Kalcik has followed up on a complaint received at the last meeting regarding a residence in town that has piles of trash all over the yard. Kalcik talked to the owner and asked that the yard be cleaned up and as of this date the clean up is not satisfactory. He will file a written report and forward it to City Attorney Hanson so further action can be taken.

Regular session October 7, 1991 cont'd.

An inquiry has been made as to who is responsible for extending to the drainage ditch the storm sewer drain that stops near the front of the property at 205 Aquarius. Hanson advised that this is the responsibility of the developer. Kalcik will contact the developer and advised him of this matter.

Officer Geer asked if the council is interested in purchasing any type of "Say No To Drugs" items that could be distributed before the Red Ribbon Walk against drugs to be held on October 23, 1991. Motion was made by Councilman Rakestraw that \$500.00 be given towards the purchase of "Say No To Drugs" sun visors. Officer Geer will ask the school district to match these funds in order to provide visors for all the students participating in this walk. Motion was seconded by Councilmember Lindstrom and approved.

Motion was made by Councilmember Lindstrom that the oxygen unit that is no longer used by the police department be donated to Shawnee County Fire District #1. Motion was seconded by Councilmember Boucher and approved.

Motion was made, seconded and approved that council adjourn into executive session at 10:00 P.M. to discuss matters relating to personnel. Meeting was scheduled to resume at 10:20 P.M. City Attorney Hanson, Officer Geer and City Clerk Stadler were all asked to be present during this session.

The regular session resumed at 10:20 P.M.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 10:20 P.M.

Darlene M. Stadler

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in special session at the police station on Tuesday evening, October 8, 1991, with Mayor Martha Brady and the following Councilmembers present: William Bennett, Robin Boucher, Susan Lindstrom, Kenneth Rakestraw (4) Absent: Tracey Trammel (1).

Also present at this meeting was City Engineer Robert Palmer, Pat Cox and Mark Bachamp with BG Consultants, Inc, Dick Sargent and David Schmidtlein with Schmidtlein Excavating, Inc.

The purpose of this meeting was to discuss matters relating to the Wastewater Treatment Facility.

At the council meeting last night the council was advised that there is an extreme difference between the amount of pond sealant needed that was listing in the original specifications and what Schmidtlein Excavating has determined is needed. Council had decided to go with the original amount listed in the specifications. If Schmidtlein Excavating disagreed they could do additional testing and provide documentation that their testing for permeability followed standard testing procedures.

Mr. Cox reported that when he contacted Schmidtlein Excavating today he was told that additional testing would take several weeks and they can not be shut down for that time length without the city paying them for damages such as idle equipment.

Mr. Cox and Mr. Bachamp recommended that the city go ahead with the original amount and if the pond doesn't seal add the additional sealant at that time. Mr. Sargent and Mr. Schmidtlein advised that adding additional sealant at that time would be expensive because the pond would have to be drained and the rock rip-rap would have to be removed. They said a rough estimate to complete this would be \$30000.00

It was suggested that additional sealant be added under the rock rip-rap now and the original amount be added everywhere else and if it does leak the cost wouldn't be so high because the rip-rap wouldn't have to be moved.

Motion was then made by Councilman Rakestraw that the city direct Schmidtlein Excavating to add the original amount of pond sealant knowing full well that if the pond leaks there will be the additional expense in adding more sealant. Motion was seconded by Councilmember Lindstrom and approved.

Motion was made by Councilman Rakestraw to approve a change order increasing the pond sealant under the rock rip-rap at a cost between \$5000.00 - \$6000.00. Motion was seconded by Councilmember Boucher and approved.

Motion was made by Councilman Bennett that if the contractor does the manipulation and the installation in the proper fashion according to the specifications as witnessed by BG Consultants the city understands that if the pond leaks the total cost of labor and materials shall be the expense of the city. Motion was seconded by Councilmember Boucher and approved.

Also discussed was the delay that Schmidtlein Excavating has had so far because of the pond sealant problem. At this point they don't know what effect this will have on their rented equipment. They were also informed that BG Consultants feels that adding extra days to the contract is warranted because of this delay.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 6:20 P.M.

Darlene M. Stadler

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening, October 21, 1991 with Mayor Martha Brady and the following Councilmembers present: William Bennett, Robin Boucher, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (5) Absent: None.

The minutes from the last regular session held on October 7, 1991 and the special session held on October 8, 1991 were approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Robin Boucher, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (5) NAY: None. Ordinance was declared passed and given no. 1507.

City Clerk Stadler was instructed to go ahead and pay Schmidtlein Excavating as the check from the state should be here this week.

City Attorney Hanson presented two (2) versions of the community building contract and rules & regulations. One contract would allow alcohol and the other one would prohibit alcohol. After Hanson reviewed each contract and the rules & regulations, councilmembers expressed their opinions towards whether or not alcohol should be allowed. Motion was then made by Councilmember Lindstrom to approve version A of the contract and the rule & regulations which will allow alcohol to be consumed. This motion was made with the understanding that these rules & regulations can be changed at anytime. Motion was seconded by Councilmember Boucher and approved by the following vote: AYE: Robin Boucher, Susan Lindstrom, Tracey Trammel (3) NAY: William Bennett, Kenneth Rakestraw (2).

Motion was made by Councilmember Lindstrom to adopt an ordinance pertaining to the governing use of the Silver Lake Community Center. Motion was seconded by Councilman Trammel and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Robin Boucher, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (5) NAY: None. Ordinance was declared passed and given no. 1508.

It has been suggested that a member of the Silver Lake Senior Citizens, Inc. assist Utility Supervisor Kalcik in inspecting the community building after all scheduled events. Council agreed that this should be the responsibility of Kalcik only and if someone is not satisfied with his decisions they can come talk to the council.

Council reviewed a cleaning price submitted by Mary Hardman. Bill Frey representing the Silver Lake Senior Citizens advised that he is in the process a looking into what if any conflicts this might cause as Mrs. Hardman is the meal site director. In the meantime, several professional cleaning services will be asked to bid on cleaning the building and council will also ask around to determine if any other residents are interested.

Mr. Mark Bachamp with BG Consultants, Inc. was present to update the council on the construction of the third lagoon treatment cell. The pond sealant application should be completed today and they will begin laying pipe. Mr. Bachamp was advised that complaints are being received regarding the condition of the roads they used when they hauled the dirt. He reported that they will not fix the roads permanently until they are completely done hauling.

Motion was made by Councilmember Lindstrom to approve written request received from the Silver Lake 4-H to use city hall to assemble fruit baskets. Motion was seconded by Councilmember Boucher and approved.

Motion was made by Councilman Bennett to adopt the 1991 Standard Traffic Ordinance. Motion was seconded by Councilman Rakestraw and was then placed on final passage by

Regular session October 21, 1991 cont'd.

roll call of the following vote: AYE: William Bennett, Robin Boucher, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (5) NAY: None. Ordinance was declared passed and given no. 1509.

Motion was made by Councilman Bennett to adopt the 1991 Uniform Public Offense Code. Motion was seconded by Councilmember Boucher and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Robin Boucher, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (5) NAY: None. Ordinance was declared passed and given no. 1510.

Council reviewed the guidelines for the reserve officer prepared by Councilman Bennett. City Attorney Hanson will make the necessary provisions and will have the final guidelines ready for council to approve at the next meeting. He will also have ready an ordinance authorizing a reserve officer.

Council discussed and decided against adding additional street millings in the community building parking lot this year. Utility Supervisor Kalcik did get prices for parking blocks but Councilman Trammel will look into possibly getting them for a lower price. Kalcik will also contact Ed Kohake with the Union Pacific Railroad regarding the city obtaining railroad ties to use in the parking lot.

Council authorized Kalcik buying necessary supplies and equipment for the community building. This included a mop, broom, vacuum sweeper, step ladder, outside trash bin and handicap signs.

Council authorized Kalcik buying necessary supplies and equipment for the community building. This included a mop, mop bucket, vacuum sweeper, step ladder, outside trash bin and handicap signs. Also ordered was the "This Is Not An Exit" sign for the door going into the garage that will remain locked.

Council reviewed a letter from Robert Albers the Superintendent of U.S.D. #372 thanking the council for their cooperation with U.S.D. #372 schools and personnel. They specifically were thankful for the \$500.00 the council donated towards "Say No To Drugs" sun visors.

Officer Geer advised that the React C.B. Group will be in Silver Lake on October 31, 1991 and November 1, 1991 to assist Officer Geer in watching the town while the kids are trick or treating. Council agreed to provide the group a tank of gas for their vehicles.

Mr. Dave Gowin was present and introduced himself to council. Mr. Gowin is interested in working as a part time officer for Silver Lake.

Mayor Brady advised that the community building open house will be held on December 8, 1991 from 2:00 - 4:00 P.M. She advised that the city will provide the nuts and coffee needed for the open house.

Motion was made, seconded and approved that council adjourn into executive session at 9:00 P.M. to discuss matter relating to personnel. Meeting was scheduled to resume at 9:10 P.M. City Attorney Hanson was asked to be present during this session.

Motion was made, seconded and approved to continue with executive session until 9:20 P.M.

The regular session resumed at 9:20 P.M.

Motion was made by Councilman Bennett that he assume responsibility of scheduling the police officers hours until further notice. Motion was seconded by Councilman Trammel and approved.

There being no further business at this time, the meeting adjourned at 9:20 P.M.

*Darlene W. Stadler,
City Clerk*

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening, November 4, 1991 with Mayor Martha Brady and the following Councilmembers present: William Bennett, Robin Boucher, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (5) Absent: None.

The minutes from the last regular session held on October 21, 1991 were approved.

The monthly financial report was given by Councilman Rakestraw.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Robin Boucher, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (5) NAY: None. Ordinance was declared passed and given no. 1511.

A hearing was scheduled relating to several delinquent water/sewer accounts. Those customers receiving notice of the hearing failed to appear before the council so normal shut off procedures will begin.

Council also discussed a past due water/sewer bill owed by a former tenant of rental property in Silver Lake. The bill will be forwarded to the property owner as enough time has been allowed for the former tenant to pay.

Representatives from Farmers Union Co-op and the owners of the building at 304 Railroad spoke to the council concerning a proposed use of the building at that location for a business selling hardware, tools and supplies, including the bulk sales of farm and garden chemicals in small quantities. The council discussed the use with the building inspector and City Attorney Hanson concerning the appropriate zoning classification for the proposed uses. Following discussion, motion was made by Councilmember Boucher, seconded by Councilman Bennett and approved that the proposed use for the property at 304 Railroad by Farmers Union Co-op is consistent with the existing zoning.

Mike Deiter was present with a bid for 1991-1992 snow removal. The bid was \$40.00 per hour, per machine plus reimbursement of \$750.00 for workers compensation insurance upon acceptance of the bid. After discussing this bid, motion was made by Councilman Rakestraw that it be accepted. Motion was seconded by Councilman Bennett and approved. It was also noted that snow removal will begin at 3" - 4" depth.

David Bahm was present and advised that next year he would like to be notified when the city is accepting bids for snow removal as he is interested in bidding. He also questioned why the city reimburses the snow removal contractor for his workers compensation insurance premium and they don't reimburse any other contractor that has to have this insurance before they can work for the city. The council advised that in the past they were unable to find someone that had this insurance and who was interested in snow removal. The council agreed that this matter should be looked into before they accept bids next year.

Mr. Bahm also reported that he would have his bid for 1991-1992 street sanding at the next meeting.

Mark Bachamp with BG Consultants was present to update the council on the construction of the third lagoon treatment cell. Council reviewed and accepted change order no. 1. This order will allow the ABS pipe to be changed to PVC pipe, the headwall to be redesigned and additional pond sealant to be put under the rock riprap. Council also reviewed the first amendment to the original contract. This amendment states that the contractor assumes all responsibility for the excess dirt and for

waste area to which the dirt is being hauled by the contractor in connection with the construction of the third lagoon treatment cell. Motion was made by Councilman Rakestraw, seconded by Councilmember Lindstrom and approved that this amendment be accepted.

Motion was made by Councilman Bennett to approve the Facility Use Agreement received from the American Red Cross. This agreement allows them to use the community building for the Good Neighbors Aging Program Meal Site. Motion was seconded by Councilman Rakestraw and approved. It was noted that the site director will be responsible for daily cleanup of the room and equipment utilized in providing the meal site service.

Council will ask members of the senior citizens group to be present at the next meeting so they can sign the rental contract and also give the council times that they are wanting to use the community building.

Council reviewed bids for the cleaning of the community building. After reviewing and discussing the bids motion was made by Councilman Rakestraw to accept the bid received from Cardinal Building Services, Inc. for \$168.00 per month. This will provide cleaning once a week. Motion was seconded by Councilmember Boucher and approved.

City Clerk Stadler will contact the city insurance agent regarding whether or not Russell Peters, the person who cleans city hall and the police station needs workers compensation insurance. If he advises this is necessary Stadler will contact Mr. Peters and discuss this matter.

Motion was made by Councilmember Lindstrom to approve written request received from Ellen Hippensteel to use city hall for a free income tax seminar on December 11, 1991. Motion was seconded by Councilman Trammel and approved.

Motion was made by Councilmember Lindstrom to adopt an ordinance authorizing the creation of the position of reserve police officer and authorizing the adoption of regulations regulating such reserve officers. Motion was seconded by Councilmember Boucher and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Robin Boucher, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (5) NAY: None. Ordinance was declared passed and given no. 1512. Council will review the regulations prepared by City Attorney Hanson before the next meeting. This will also allow time for Officer Geer and Reserve Officer Snyder to review the regulations and make corrections if necessary.

The monthly police report was given by Councilman Bennett.

Councilman Bennett reported that the heater in the patrol car quit working. Officer Geer made an appointment to have it repaired this week.

City Attorney Hanson has received a letter from the county attorney regarding the city acquiring three (3) lots that they own in Silver Lake. The letter stated that state law requires any sale be either by sealed bid or public auction after notice is properly published. Council asked Hanson to contact the county attorney regarding the cost to publish such notice in order that they can accept bids.

Council approved a check for \$670.00 made payable to the ASAP Fund maintained by Shawnee County, Kansas. The Silver Lake Municipal Court no longer needs these funds as arrangements have been made with the district attorney office of Shawnee County, to prosecute DUI offenses alleged to have occurred within the city limits of Silver Lake.

Regular session November 4, 1991 cont'd.

Utility Supervisor Kalcik reported that the latest test results received October 8, 1991 showed our nitrate level to be 7.86 parts per million.

Council asked Kalcik to purchase twenty (20) parking blocks for the community building parking lot. He will purchase the blocks from Concrete Supply of Topeka for \$8.00 each.

Kalcik reported that during recent bad weather the power at a lift station was off for 13½ hours. They had to go purchase gasoline in Topeka because the lift station generator was low on gas and the station in Silver Lake was closed.

Mayor Brady pointed out that she told the advisory committee for the community building that in the future any problems relating to the building should be brought directly to her attention or the attention of any member of the council.

Eldon Roberson was present and asked if the city has ever considered starting a city crime watch program. He also asked if the police department is made aware of people in our community that are in trouble with the law or are waiting for incarceration. If they aren't made aware of these individuals, he feels they should be so the officers can keep a close eye on them. Council told Mr. Roberson that they would talk to Officer Geer about these matters.

Mayor Brady advised that she appointed Steve Peak to the task force studying law enforcement consolidation in Shawnee County. She had appointed Mike Killion but there was a conflict because he is a police officer.

Mayor Brady noted that the city will co-host the open house to be held at the community building on December 8, 1991 from 2:00 - 4:00 P.M.

Mayor Brady asked Kalcik to purchase some kitchen utensils to put in the cabinets at the community building.

Council will discuss with the senior citizens at the next meeting the problems the council has with them installing a deadlock on the door going into the garage at the community building.

City Clerk Stadler will prepare for the next meeting a resolution authorizing Mayor Brady to act as the official representative in signing and submitted agreements for the signal crossing, between the Kansas Department of Transportation and the Union Pacific Railroad.

Motion was made by Councilman Bennett to accept the resignation received from Part Time Officer Frank Good effective November 15, 1991. Motion was seconded by Councilman Rakestraw and approved.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 10:10 P.M.

Darlene M. Stadler

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening, November 18, 1991 with Mayor Martha Brady and the following Councilmembers present: William Bennett, Robin Boucher, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (5) Absent: None.

The minutes from the last regular session held on November 4, 1991 were approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Robin Boucher, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (5) NAY: None. Ordinance was declared passed and given no. 1513.

Council discussed 1991/1992 street sanding. David Bahm has advised Councilman Trammel that he is interested in sanding the streets again this year. His bid for this year would be the same as last years except for the cost of the sand as the sand cost has gone up. After discussion council agreed that Councilman Trammel should contact Mr. Bahm and ask that he submit this bid in writing and that this bid be more precise as to the cost of the sand and the cost of the labor.

Mayor Brady reported that the senior citizens have decided not to install a dead-lock on the door going into the garage at the community building. They have also asked if they can put locks on two (2) of the cabinets that will store supplies for the meal site. Council has no problem with them putting locks on two (2) cabinets.

Sam Kelsey has turned into City Clerk Stadler a list of everyone that has keys to the community building.

Mayor Brady also advised that she has discussed with the senior citizens a problem relating to the pay phone at the building. They advised that they would correct the problem.

Council reviewed bids for placing a trash dumpster at the community building. After reviewing the bids motion was made by Councilman Rakestraw that the bid of \$29.92 received from John Nitsch be accepted. Motion was seconded by Councilman Bennett and approved.

It was noted that a thermostat guard was placed on the thermostat at the community building. Council agreed that this is the only way to control the temperature of the building since it will be used by many different groups.

After discussing the regulations regulating reserve officers, motion was made by Councilman Bennett that they be approved as presented. Motion was seconded by Councilman Trammel and approved.

City Clerk Stadler contacted Russell Peters and advised that in order for him to continue cleaning city hall and the police station he must obtain workers compensation insurance. Mr. Peters was not willing to obtain this insurance and turned in his resignation effective November 25, 1991. Stadler has contacted Cardinal Building Services and they gave a bid of \$130.00 per month to clean both buildings. Officer Geer said he would rather clean the police station instead of having a contractor do it. Motion was then made by Councilmember Lindstrom to accept the bid from Cardinal Building Services for \$130.00 per month. They will be asked to clean city hall only. Motion was seconded by Councilmember Boucher and approved.

Motion was made by Councilman Bennett to adopt a resolution authorizing Mayor Brady to act as the official representative in signing and submitting agreements for the

signal crossing between the Kansas Department of Transportation and the Union Pacific Railroad. Motion was seconded by Councilman Rakestraw and approved.

Silver Lake Resident Fredric Kroh presented a statement of damages resulting from a sewer backup that occurred on September 20, 1991. He explained that there have been two (2) other backups in the last couple of years and there was minimal damage. Councilman Bennett recently went to view the basement and he advised that the damage was real evident. The City of Topeka Sewer Department cleaned out the sewer line after the September 20, 1991 backup and they said it was caused by hardened grease. Mr. Kroh feels like this backup could have been prevented and because of this he is asking that the city reimburse him for the damages listed on the statement he presented. City Attorney Hanson advised Mr. Kroh that he will have to file a claim against the city and then the city will forward it to the insurance agent for a final decision.

Mayor Brady proclaimed December 8, 1991 "Silver Lake Senior Citizens, Inc. Day" in the City of Silver Lake. This Proclamation will be presented to the senior citizens when the Silver Lake Senior Citizens Community Center is officially opened on December 8, 1991 at 2:00 P.M. It was because of their hard efforts that enough funds were raised in order that the center could be built and then they volunteered their services to construct the building.

Council discussed further purchasing some type of "Welcome to Silver Lake" sign to be erected near the east and west city limit signs. The matter was tabled until next year.

Council asked Officer Geer if he has any information about city crime watch programs. Geer stated he will research this program and then he will discuss with council the possibility of having a public meeting so that the residents could be made aware of what the city is interested in doing.

Councilmember Lindstrom suggested that if the Silver Lake Football Team wins the state championship, the council offer their congratulations by publishing something in the St. Marys Star. This gives special recognition to our community when they participate in state championship games.

City Clerk Stadler was instructed to advertise the part time police officer job opening for one (1) week in the Topeka Capital Journal. Applications will be accepted until December 2, 1991 and then council will review all applications at the meeting that night.

Utility Supervisor Kalcik will be asked to contact City Attorney Hanson regarding a resident in town that has been asked to clean up their property. If Kalcik determines that their clean up efforts are not satisfactory, Hanson will file the necessary papers with the Municipal Court Judge.

The Silver Lake Lions Club talked to Officer Geer about the city possibly having volunteers act as crossing guards at the Highway 24 crosswalks. Council agreed that this is a good idea and asked Geer to do further research. He will talk to the Kansas Department of Transportation about this matter along with asking the high school superintendent if they would consider letting the seniors act as crossing guards. City Clerk Stadler stated that as long as this remains volunteer there will be no increase in the city insurance premiums.

Mayor Brady suggested that a calendar be put up at the community building so that the senior citizens will know when there are scheduled events. She also stated that Bill Frey, President of Silver Lake Senior Citizens, Inc. will be present at the next meeting to sign the rental contract and will give the council times that they are wanting to use the community building.

Regular session November 18, 1991 cont'd.

Mayor Brady informed council that the Shawnee County Legislative Delegation will meet on December 2, 1991 to hear from local officials about local legislative issues. She told council if there is anything they want discussed at that meeting they should let her know.

Mayor Brady inquired as to whether or not the council would have knowledge of an individual wanting to convert a single family dwelling into several apartments. City Attorney Hanson advised that to convert a single family dwelling into apartments would require rezoning of the property and such a rezoning request would have to be presented to the planning commission and the city council.

Motion was made, seconded and approved that council adjourn into executive session at 8:40 P.M. to discuss matters relating to personnel. Meeting was scheduled to resume at 8:55 P.M.

The regular session resumed at 8:55 P.M.

Motion was made by Councilman Bennett that Officer Geer be retained as a permanent employee effective December 1, 1991 and that his salary be raised to \$1522.00 per month effective December 1, 1991. Motion was seconded by Councilmember Lindstrom and approved.

Motion was made by Councilman Rakestraw that the full time employees be given a \$250.00 Christmas Bonus and that the part time employees be given a \$50.00 Christmas Bonus. Motion was seconded by Councilmember Lindstrom and approved.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 9:00 P.M.

Darlene M. Stadler

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening, December 2, 1991 with Mayor Martha Brady and the following Councilmembers present: William Bennett, Robin Boucher, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (5) Absent: None.

The minutes from the last regular session held on November 18, 1991 were approved.

The monthly financial report was given by Councilman Rakestraw.

Motion was made by Councilman Rakestraw that the three (3) Certificates of Deposit maturing at Silver Lake Bank in December be renewed. Motion was seconded by Councilman Bennett and approved.

Letters will be sent to Silver Lake Bank and Peoples State Bank advising that the \$100,000.00 Certificate of Deposit matures on December 19, 1991 and if they wish to bid on the interest rate for the next six (6) months the bids should be presented at the next meeting.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Robin Boucher, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (5) NAY: None. Ordinance was declared passed and given no. 1514.

A hearing was scheduled relating to several delinquent water/sewer accounts. Those customers receiving notice of the hearing failed to appear before the council so normal shut off procedures will begin.

Motion was made by Councilman Trammel that the proposal submitted by David Bahm for 1991/1992 ice control by spreading of salt and sand mixture on the streets be accepted. The cost will be \$50.00 per ton with a minimum of five (5) ton and this will include all material and labor. Motion was seconded by Councilman Bennett and unanimously approved.

Bill Frey, President of Silver Lake Senior Citizens, Inc. and other members of this group were present and questioned councils request for them to sign the contract for use of the community building for the next year. They were told that everyone using the building must sign the contract as this is the only way the city can control the use of the building. Mr. Frey stated that he will present the contract to his board for approval.

Mayor Brady signed a request for disbursement for the third lagoon treatment cell project. This request in the amount of \$103,733.66 will be forwarded to the Kansas Department of Health & Environment for processing.

Motion was made by Councilman Bennett that the Cereal Malt Beverage Applications received from Gambino's Pizza, Wehners of Silver Lake, Inc., Casey's General Store, Inc., Uptown Bar, and The Corner Bar be approved. Motion was seconded by Councilman Boucher and approved.

Council reviewed a request from Shawnee County Parks and Recreation to use city hall for several activities next year. Council agreed that because of a desk and filing cabinets being set up soon in the conference room, the conference room can no longer be used for outside activities. Council did agree, though that Shawnee County Parks and Recreation can use the community building for tumbling classes on Wednesdays, 3:00 - 5:30 P.M. Motion was then made by Councilman Bennett that if interested, they be allowed to use the community building on Wednesdays, 3:00 - 5:30 P.M. thru April 15, 1992. Motion was seconded by Councilman Rakestraw and approved.

Councilman Bennett said that he would review the applications received for the part time officers position before council decides which applicants to interview. This will allow Bennett time to verify that the applicants meet all the requirements. Council will interview in January.

The monthly police report was given by Councilman Bennett.

Officer Geer discussed with council proposed changes in his salary following completion of his six (6) month probation. Council will discuss this matter further in executive session.

Council discussed purchasing a desk and other needed office equipment for Assistant City Clerk Gilmore. The desk will be set up in the conference room because at the present time the office is not big enough. City Clerk Stadler will get prices for a desk so one can be purchased after the first of the year.

Utility Supervisor Kalcik reported that he will be purchasing another floor mat that is needed at the community building to help keep that asphalt millings from being tracked in.

Kalcik also stated that he will be contacting Smith & Loveless regarding them removing and replacing existing gate valves in the lift stations.

David Bahm has inquired about purchasing some asphalt millings the city is currently storing. After discussion council agreed not to sell the millings as the majority of it will be used to extend the parking lot at the community building next year.

Mayor Brady noted that additional parking blocks were placed along the community building parking lot to keep people from parking in the grass.

City Attorney Hanson reported that the county attorney has advised that they are willing to work with the city in their effort to acquire three (3) lots the county owns in Silver Lake. The first step of this process will be for the county to determine the cost estimate for the three (3) lots. They will let the city know in the near future what this cost estimate is.

It has been brought to the attention of Councilmember Lindstrom that the street light that the city has erected in the area of 200 E. Lake does not light up the high school driveway and that entering and exiting the driveway is dangerous because of the ditches on both sides. No action was taken.

It was agreed upon that the city employees should be the only one showing the community building to those persons interested in renting it.

After discussion it was decided that the city would make sand available to those renting the community building just in case there is snow or ice on the sidewalks.

Council agreed that it should be noted in the rental contract for the community building that the television set is not for public use.

Mayor Brady would like to see in the future a coffee pot made available to those renting the community building.

Council discussed the numerous complaints being received about dogs running loose in town. It was decided that Officer Geer should advise those residents that are letting their dogs run loose that there is a leash law and if they don't start confining their dogs further action will be taken.

Regular session December 2, 1991 cont'd.

Officer Geer reported that he has scheduled a Neighborhood Watch Meeting for January 7, 1992 at 7:00 P.M. The meeting will be held at the community building and will be sponsored by the Silver Lake Police Department and the Shawnee County Sheriff Department. A notice will be sent with the next water bills advising residents of this meeting.

Officer Geer also advised that he has a meeting scheduled for tomorrow at the high school to discuss the high school seniors possibly acting as crossing guards at the Highway 24 crosswalks.

Kerry Randall was present and introduced himself to council. Mr. Randall currently works for the Shawnee County Sheriff Department and is planning on running for sheriff in the next election.

Motion was made, seconded and approved that council adjourn into executive session at 10:05 P.M. to discuss matters relating to personnel. Meeting was scheduled to resume at 10:15 P.M.

The regular session resumed at 10:15 P.M.

Motion was made by Councilman Rakestraw to approve the ordinance presented relating to the salary of Officer Geer. The new salary effective December 1, 1991 is \$1600.00 per month. This vote will rescind the raise approved at the last meeting. Motion was seconded by Councilmember Boucher and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Robin Boucher, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (5) NAY: None. Ordinance was declared passed and given no. 1515.

Council agreed to the fire department making a doorway between the two (2) offices in the fire department.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 10:20 P.M.

Darlene M. Stadler
Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening, December 16, 1991 with Mayor Martha Brady and the following Councilmembers present: William Bennett, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (4) Absent: Robin Boucher.

The minutes from the last regular session held on December 2, 1991 were approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: William Bennett, Susan Lindstrom, Kenneth Rakestraw, Tracey Trammel (4) NAY: None. Ordinance was declared passed and given no. 1516.

Council reviewed the interest bids received for the \$100,000.00 Certificate of Deposit. The only bid received was from Silver Lake Bank and the amount of this bid was 5.00% for a six (6) month term. Councilman Rakestraw noted that he was contacted by Wayne Kellner of Peoples State Bank and they are not interested in bidding at this time but they would like to be contacted when bids are accepted in the future. Motion was then made by Councilman Rakestraw that the bid of 5.00% received from Silver Lake Bank be accepted. Motion was seconded by Councilmember Lindstrom and approved.

Mr. & Mrs. Roland Whiteman were present to update the council on their progress to get something done to the lake near Silver Lake. Low water levels at the lake have caused fish kills and also allows mosquitos to breed in the weeds that grow in the lake bed. At the present time they are trying to contact Congressman Jim Slattery because this area is considered wetlands and he should be able to enlighten them on all the rules and regulations concerning wetlands. Mr. Whiteman advised he will continue to keep the council updated as they would like the city to continue supporting their efforts to get this problem solved.

Pat Cox with BG Consultants was present to update the council on the construction of the third lagoon treatment cell. He advised that the pond sealant applied at the original application amount passed the permeability test and was approved by the state. He also stated that they should complete the lagoon approximately December 19, 1991. This is several weeks past the contract final completion date but bad weather and several other matters made this delay necessary.

Mr. Cox also suggested that before the city begins the necessary storm sewer drainage project, they have a computer generated map designed to give the city a better understanding of the storm sewer drainage problems. He gave council estimates for just a base map and then a map that would not only have storm sewer lines but would also have all the water lines and the sanitary sewer lines. He stated that these maps would be an excellent tool for long range planning. No action was taken.

Utility Supervisor Kalcik reported that when sewer lagoon cell no. 1 is drained next week it might be necessary to raise the effluent pipe two (2) feet off the bottom of the cell to help prevent blockage. Council agreed to just have Schmidtlein Excavating do this since they are already at the site. The estimated cost of this change order is \$500.00

Officer Geer will prepare before the next meeting a written policy regarding domestic violence crimes. He will provide a copy to City Attorney Hanson before the next meeting so he can review it and make any necessary changes.

Silver Lake Resident Fredric Kroh has presented a claim against the city for damages resulting from a sewer backup that occurred on September 20, 1991. Council reviewed the claim and asked that it be sent to the insurance agent.

Regular session December 16, 1991.

City Engineer Palmer supported the suggestion made by Pat Cox to have a computer generated map designed showing the location of the water lines, sanitary sewer lines and the storm sewer lines. He agreed that this would be helpful when working on future projects.

A question has been asked as to whether or not several storage sheds built recently meet city code requirements. Building Inspector Kalcik stated that he issued the permits for both sheds questioned and they meet all height and yard requirements.

Dean Prochaska representing the Silver Lake Township was present and told council that they are not satisfied with the way Schmittlein Excavating has handled maintaining the roads used to haul dirt and rock during the construction of the third lagoon treatment cell. City Engineer Palmer will look into this matter further so council can decide what steps need to be taken to get the roads acceptable to the township.

Officer Geer reported that so far he has one (1) high school senior that has volunteered to act as a crossing guard at the Highway 24 crosswalks. Geer will order the necessary reflective vest and sign and will train this volunteer.

Mayor Brady advised that the senior citizens will be purchasing lights to put on the community building next Christmas. After these lights are purchased there will be no more funds taken from the community building account as the advisory committee won't meet again until next spring and they must approve all bills.

Council reviewed the applications received for the part time police officer position. City Clerk Stadler will contact the applicants the council would like to interview on January 8, 1992.

Council approved the Lions Club storing a cabinet for their meeting supplies and their flags in the community building if they start having their meetings there.

Council agreed that Assistant City Clerk Gilmore should attend a city council meeting every few months in order to keep current on city business. She will be paid to attend these meetings.

An inquiry has been made as to whether or not the sign at the community building can be illuminated at night. Utility Supervisor Kalcik said it can be as long as the light is directed away from the adjoining residential neighborhood.

Mayor Brady told council that Sam Kelsey will have a key to the community building until the trash dumpster is installed as he takes the trash out on trash pickup days.

Mayor Brady reported that she has been asked again if the senior citizens can have a key to the thermostat guard on the thermostat at the community building. This matter was tabled until the next meeting.

Council discussed insurance coverage for the community building. This matter will be discussed at the next meeting to allow time to determine the amount of coverage that is needed.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 9:20 P.M.

Darlene M. Stadler

Darlene M. Stadler,
City Clerk